



HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Friday, August 2nd 2013
Project Open Hand
730 Polk St. 3rd Floor Conference Room
1:00-3:00 pm

GOVERNMENT
DOCUMENTS DEPT

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Committee Members Present: Ron Hernandez, Kenneth Hornby, Carol Hudson, Bill Ledford, Ken Pearce, Charles Siron [Co-Chair], Michael Smithwick, Chip Supanich
Support Staff Present: Ali Cone, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 1:07 pm by Co-Chair Siron. Everyone introduced themselves and quorum was established.

2. Review/Approve August 2nd 2013 DRAFT Agenda – VOTE

The August 2nd 2013 DRAFT Agenda was reviewed and approved by consensus.

3. Announcements

- CS Molnar announced the following upcoming meetings:
 - Steering- Thursday, August 15th 3-5 pm. 25 Van Ness 3rd floor Room 330A.
 - Full Council- Monday, August 19th 4:30-7:30. SFAF 3rd Floor Room 3D.
 - Summit- Friday, August 23rd 10-4 pm. Baha'i Center 170 Valencia St. 3rd Floor.

4. Public Comment

- None.

5. Group Mission & Policies – VOTE

- The group discussed and determined the mission and description of the PLWH Advocacy Group.
- Mission:
 - "The mission of the PLWH advocacy group to the SFHHSPC is to provide a mechanism to ensure the empowerment and participation of people living with HIV, so that they may more effectively advocate for their interests and needs in the Ryan White Program planning process. The Advocacy Group may, in addition, advocate for other HIV issues and services."
 - "Membership is open to all self-identified HIV positive Council Members. Although HIV negative council members may not be considered for membership of this group, all council members are invited to attend and participate in all discussions. All motions must be introduced by a work group member. All amendments must be approved by the originator of the motion. Quorum shall be established by the attendance of 50% (rounded up to a whole number) of work group members."
- Discussion of whether work group should be ad hoc or meet bi-annually.
 - "The group will meet at minimum bi-annually. Co-Chairs will be elected annually and will serve one year. One Co-Chair seat will be reserved for a woman, a person of color and/or a transgendered individual. This group will report to the Steering Committee."

- CM Supanich moved to make a recommendation to approve the above language (in quotations) as the PLWH Advocacy Group mission and description. CM Smithwick seconded.
 - VOTE – none opposed, recommendation passes.

6. Resource Allocation Scenarios – VOTE

- CM Pearce moved to recommend to adopt the same wording from motion 2b from GPA and Membership and add it to all funding scenarios: “In the event that additional resources become available, additional funding will be allocated to service categories that provide benefits counseling and/or care navigation”. CM Ledford seconded.
 - Motion to add this motion to all funding scenarios.
 - VOTE – none opposed, recommendation passes.
- CM Pearce moved to recommend motion 1: “To apply for a waiver for the 75/25 requirement”. CM Supanich seconded.
 - VOTE – none opposed, recommendation passes.
- Resource Allocation scenarios
 - Flat funding: “If funding remains at the current level, service category resource allocation will remain level across all categories.”
 - CM Supanich moved to recommend the flat funding scenario as written. CM Ledford seconded.
 - VOTE – none opposed, recommendation passes.
 - Increased funding: “In the event of increased funding, Benefits Counseling services, legal services, and dental services, will be increased up to 125% of their current level. ‘Benefits counseling’ shall provide assistance with all forms of benefits. If further increased allocation is required, increases will occur proportionately across all service categories.”
 - CM Smithwick moved to recommend increased funding scenario as written, CM Hernandez seconded.
 - VOTE – none opposed, recommendation passes.
 - Decreased funding: “In the event of decreased funding, for the first 5% of reductions, allocations for core services will be reduced proportionately. If further reduced allocation is required, reductions will occur proportionately across all service categories.”
 - CM Hornby moved to add “Should the Council choose to utilize the 75-25 waiver, the Council will revisit its decreased funding scenario” to the end of the decreased funding scenario. Ledford seconded.
 - VOTE – none opposed, recommendation passes.
- Motion 4: To prioritize the following for carry-forward resource allocation: 1) taxi vouchers for the aging population, 2) pilot program for a support group for the aging population, 3) emergency financial assistance, 4) benefits training for staff.
 - CM Pearce amended the motion- remove “for the aging population” from the taxi vouchers line, and replace numbers with bullet points. CM Hernandez seconded.
 - VOTE on amended motion – none opposed, motion passes
- CM Pearce moved to amend motion 3a- “among organizations serving Latino consumers” → “among all organizations serving Latino consumers”. Amended motion: “The CoE Coordination Group will plan a meeting with the priority topic of increasing the level of communication and collaboration among all organizations serving Latino consumers as soon as possible. This group will discuss and define non-clinical health indicators in order to better address socioeconomic barriers to wellness.”
 - VOTE – none opposed, recommendation passes.

- CM Pearce advocated for client-oriented services. Seems that we have moved away from client-centered care- would like to do something to get back to that. E.g. agencies put the onus on clients to provide paperwork at multiple agencies, dental students' schedules dictate patient plans, etc.
 - CM Pearce expressed a desire to see the Council take a stance on client-centered care. Suggested that DPH quality assurance monitor these via quality assurance.
 - There was a robust discussion around this issue.
- CM Pearce moved to recommend the AIDS Office review client-centered standards of care as part of its ongoing quality assurance. CM Siron seconded.
 - VOTE – none opposed, recommendation passes.

7. Adjournment

The meeting was adjourned at 3:18 pm by Co-Chair Siron.

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*HIV Health Services Planning Council
730 Palk Street, 3rd Floor, San Francisco, CA 94109*

*San Francisco Department of Public Health, AIDS Office
25 Van Ness Avenue, 3rd Floor, San Francisco, CA 94102*

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, October 16th 2013
25 Van Ness, 6th Floor Conference Room
3:00-5:00 pm

Draft Agenda

1. **Introductions** Group 3:00
 2. **Review/Approve October 16th 2013 DRAFT Agenda – VOTE** Group 3:05
 3. **Review/Approve August 2nd 2013 DRAFT Minutes – VOTE** Group 3:07
 4. **Announcements** Group 3:10
 5. **Public Comment** Group 3:13
 6. **Joint Meeting – VOTE** Group 3:15
The group will discuss the upcoming Joint Meeting in regards to future goals of collaboration between the HHSPC and the HPPC.
 7. **Recommendation for Consideration – VOTE** Group 3:45
The group will discuss the recommendation created at the last PLWH Advocacy Group meeting and subsequently sent back to the PLWH Advocacy Group for revision.
 8. **Motions for Consideration – VOTE** Michael Scarce 4:20
The Committee will discuss the motions brought forward by CM Michael Scarce regarding resource allocation and service category prioritization.
 9. **Next Meeting Date & Agenda Items** Group 4:55
 10. **Adjournment** Group 5:00
-

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TO PROVIDE A MECHANISM TO ENSURE THE EMPOWERMENT AND PARTICIPATION OF PEOPLE LIVING WITH HIV, SO THAT THEY MAY MORE EFFECTIVELY ADVOCATE FOR THEIR INTERESTS AND NEEDS IN THE RYAN WHITE PLANNING PROCESS.

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Wednesday, October 16th 2013
25 Van Ness, 6th Floor Room 610
3:00-5:00 pm

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Committee Members Present: Bill Ledford, Gabriel Ortega, Michael Scarce, Charles Siron [Chair], Michael Smithwick, Chip Supanich

Committee Members Absent: Kenneth Hornby [E], Lee Jewell

Others Present: Ron Hernandez, Kevin Hutchcroft [DPH HHS], Stacia Scherich

Support Staff Present: Ali Cone, Mark Molnar, Talia Roven

Draft Minutes

1. Introductions

The meeting was called to order at 3:17 pm by Chair Siron. Everyone introduced themselves and quorum was established.

2. Review/Approve October 16th 2013 DRAFT Agenda – VOTE

The October 16th 2013 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve August 2nd 2013 DRAFT Minutes – VOTE

The August 2nd 2013 DRAFT Minutes were reviewed, minorly amended, and approved by consensus.

4. Announcements

- CS Molnar announced the following:
 - Next Monday, October 21st. Membership Committee meeting 2:00-4:00 pm, Steering Committee meeting immediately afterwards 4:00-6:00 pm, both at 25 Van Ness, 6th Floor Room 610.
 - Joint Council Meeting- Monday, October 28th 4:30-7:30 pm. The joint portion of the meeting will be dedicated to the Collaborative Work Group models and recommendation. Agenda TBD.
- CM Ledford announced that the Healthcare Reform Task Force will have a series of informational town halls on the following dates/times:
 - October 21st 2:00-4:00 pm- Project Open Hand Grocery Center
 - November 18th 2:00-4:00 pm- Bayview Hunter's Point YMCA
 - December 9th 2:00-4:00 pm- San Francisco AIDS Foundation
- Kevin Hutchcroft commented on past discussions about duplication of eligibility documentation at service agencies and provided the following update:
 - Letter coming forward from Bill Blum and SFDPH contract compliance to all providers about eligibility documentation requirements. This letter will also include an update on HRSA clarification on 6 month vs. 12 month attestation.
 - Still a glitch with State Office of AIDS software- limit on memory per client that agencies are able to access (e.g. number of pages). They are working on it.

5. Public Comment

- None

6. Joint Meeting – VOTE

- The group discussed the upcoming Joint meeting.
- CS Molnar provided an overview of the 2 models that will be presented at the joint council meeting: full integration & shared leadership.
- CM Siron emphasized the need to ensure that consumers have a voice in the collaborative models.
- CM Ortega presented a perspective on the possibility of a merger. Expressed concern that there is not a more explicit plan of intent or details about how the changeover would take place. He also expressed a desire to protect the interests of the Council and consumers.
- CM Scarce noted that this process has been in the works for a couple years. It's intended to adapt the relationship between the Councils to mirror what's happening on the ground. He expressed that he believes this has been a deliberative, thoughtful process, intended to make our relationship with Prevention more fruitful.
- CM Ledford spoke against full integration for the following reasons:
 - Concern with potential for loss of consumer voice on merged council, particularly due to smaller number of consumers on Prevention side.
 - Uncertain legislative future, especially with ACA
 - Concern with multiple funding streams coming from HRSA, CDC, etc.
 - In favor of increased collaboration, but believes that we should not merge.
- CM Smithwick expressed a desire to see more information and more details surrounding the proposed models, including letter of intent, pros/cons, potential consequences, etc.
- CM Scarce would like to see information in advance and requested the presentation be sent out to all council members with enough time to make an informed decision. He also requested that the Council be given enough time to discuss and deliberate.
 - CM Scarce also clarified that the Care Act mandates that at least 33% of the Council be made up of non-aligned consumers.
- The PLWH Advocacy Group requested the documentation from the Collaborative Work Group, after a robust discussion about availability of public documents.
- CS Molnar told the group that he would speak with the Co-Chairs/leadership of the Collaborative Work Group to request the final presentation and send it out ASAP.
- Kevin Hutchcroft clarified a couple points:
 - Stated emphatically that there was not a HHS plan for merger. What Barbara Garcia said was that we have to enhance the level of collaboration between the 2 councils. It was expressed that there was NOT a mandate for a merger. The Collaborative Work Group, comprised of elected council members, came up with recommendations and models.
 - The work group concluded that while there is not a perfect product, it serves as a framework. It was emphasized that 33% of the Planning Council must be non-aligned consumers. There's no reason to believe that would discontinue.
- CM Supanich expressed a desire to slow the process down to allow for more informed decision-making, especially in light of such an impactful decision. Does not want it presented and voted on the same day.
 - He also noted that he does not see evidence that one combined council will do better than the 2 councils are doing now, or evidence that this would serve consumers and the public better.
- CM Ortega expressed that he doesn't think there should be changes made until we have a more concise plan of intent.
- Concerns were raised about not having the presentation far enough in advance.

- CM Scherich expressed strong agreement with CM Supanich's sentiment- feels there hasn't been enough sharing of information and doesn't feel there is a compelling case as to why the 2 councils should have to merge. Additionally, expressed concern with the lack of detail in the models- how will new membership of the council be decided?
- CM Scarce expressed concern about the collaborative work group process and the role of the outside facilitator. He noted that the Council doesn't necessarily have to choose either of the 2 models- they can reject both.
- CM Scarce expressed a desire to empower consumers on the Council. Feels that members shouldn't have to participate in every meeting in order to have their voices heard.
- There was a robust conversation about the rules surrounding an abstention, particularly around whether an abstention counts as a "no" vote or not.
 - CM Scarce noted that according to parliamentary procedure, an abstention means no vote whatsoever, not a "no" vote. CM Scarce commented that this is an important clarification because it changes the dynamics of the vote.
 - CS Molnar spoke to parliamentary procedures being secondary to Council precedent.
- CM Scarce made a point that all council members are also members of the public and therefore the "public comment" section of meetings represents an opportunity to speak as a member of the public.
- CM Ortega and CM Ledford expressed concern about not having the Collaborative Work Group Presentation of the models far enough in advance. CM Ledford expressed a desire to see more time for council members to review and deliberate about the proposed models before making a decision.
- **CM Ledford moved the following:**
 - **Motion:** "Consideration of models about the council merger be postponed until the January Full Council meeting. By November 1st, all members of both planning bodies will receive copies of the proposed plan for consideration to allow for discussion at Committees and Full Council throughout November. We would invite Prevention to engage in that analysis and discussion."
 - CM Scherich seconded.
 - The group discussed strategies for reviving the motion if it dies at Steering. CM Supanich recommended resurrecting this at the Joint Council meeting if it does not pass at Steering.
 - **VOTE – none opposed, motion passes. Motion will go to Steering.**

7. Motions for Consideration – VOTE

- CM Scarce shared that prior to the summit, motions were brought to CCA for consideration, but despite being told they would have an opportunity to discuss the motions in committee, they were not considered. After bringing this up as a point of contention at Steering, was told that they could have also been brought to other committees or the full council. CM Scarce spoke to the importance of the Council understanding the need to miss meetings due to personal issues. Expressed a desire to see this topic on next month's agenda- proposing some changes for reasonable accommodation (e.g. a speaker phone hook-up so that even if a committee member can't attend a meeting, they can still listen in).
- This agenda item was tabled until the next PLWH Advocacy Group meeting.

8. Adjournment

The meeting was adjourned at 5:03 pm by Chair Siron.

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Draft Agenda

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| 1. Introductions | Group 3:00 |
| 2. Review/Approve November 13 th 2013 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve October 16 th 2013 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:13 |
| 6. Co-Chair Nominations and Vote – VOTE | Group 3:15 |
| <i>Nominations will be opened and a vote will be taken to determine the group's second co-chair.</i> | |
| 7. Policy Update | Group 3:20 |
| <i>The group will review the Proxy Designation & Voting policy.</i> | |
| 8. Models of Collaboration – VOTE | Group 3:30 |
| <i>The group will continue the discussion from the joint council meeting regarding models of collaboration between the HHPSC and HPPC. The group will also consider motions coming from the recent CCA committee meeting and any motions developed by the GPA committee meeting.</i> | |
| 9. Recommendation for Consideration – VOTE | Group 4:05 |
| <i>The group will discuss the recommendation created at a PLWH Advocacy Group meeting and subsequently sent back to the PLWH Advocacy Group for revision.</i> | |
| 10. Motions for Consideration – VOTE | Michael Scarce 4:30 |
| <i>The Committee will discuss the motions brought forward by CM Michael Scarce regarding resource allocation and service category prioritization.</i> | |
| 11. Next Meeting Date & Agenda Items | Group 4:55 |
| 12. Adjournment | Group 5:00 |
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Committee Members Present: Kenneth Hornby, Bill Ledford, Gabriel Ortega, Michael Scarce, Charles Siron [Co-Chair], Chip Supanich

Committee Members Absent: Lee Jewell, Michael Smithwick [E]

Others Present: Billie Cooper, Dean Goodwin, Ron Hernandez, Carol Hudson, Ken Pearce, Stacia Scherich

Support Staff Present: Ali Cone, Mark Molnar, Talia Roven

Draft Minutes

1. Introductions

The meeting was called to order at 3:05pm by Co-Chair Siron. Everyone introduced themselves and quorum was established.

2. Review/Approve November 13th 2013 DRAFT Agenda – VOTE

The November 13th 2013 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve October 16th 2013 DRAFT Minutes – VOTE

The October 16th 2013 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar discussed upcoming committee meeting schedules.
 - PLWH Advocacy group will meet on Wednesday, November 13th from 3:00-5:00pm at 25 Van Ness, 6th floor.
 - Membership will meet from 2:00-4:00pm and Steering will meet immediately following from 4:00-6:00pm on Monday, November 18th at 25 Van Ness, 6th Floor.
- Dean Goodwin discussed checking in to report on a couple things during announcements as he needed to leave early.
 - Spoke about burden of proof and letters of diagnosis. Sent letter signed by Bill Blum and Director of Compliance to providers discussing issues and copied CS Molnar and Co-Chairs.
 - Recommendations for 6 month eligibility is lighter than the annual recommendations. Letter of diagnosis is only required annually. Website link to HRSA covers all the details. BOCC program managers and providers know about availability of this information on the website. A 6 month verbal attestation is sufficient and providers now have a note to that effect.
 - CS Molnar spoke to a lessened burden on the consumer with the 6 month eligibility verbal attestation. Good summary to relevance of Agenda item 9.
 - Dean Goodwin spoke to agencies sharing annual eligibility verification of proof of income and residency.

- Letter of diagnosis needs to be verified in ARIES every 3 years. Clarified that a primary provider can take care of this by submitting lab tests to prevent the burden from falling on the consumer.
- Non-medical providers need a letter because they do not necessarily have lab records.

5. Public Comment

- None

6. Co-Chair Nominations and Vote

- Nominations were opened and a vote was taken to determine the group's second Co-Chair.
- **CM Hornby moved to nominate CM Supanich. CM Hernandez seconded.**
 - **VOTE - Nomination approved unanimously.**

7. Policy Update

- The group reviewed the Proxy Designation & Voting policy.
- CS Molnar addressed the Council's discussion regarding an on-going proxy. This is neither a part of or out of the current procedure. Feels policy should be updated if people want.
 - CM Pearce reviewed some of the current proxy details.
 - Current by-laws state that on two occasions a year, PLWH members can utilize a proxy.
 - Member can specify desires to proxy for particular votes.
 - A member can only serve as one proxy at a time.
 - Issue has come up if proxies are used on votes that are not as significant. If there is no motion on the table, there is no need for a proxy. This is intended to strengthen the PLWH voting bloc.
 - Let Council Staff know list of people members want to use as their proxies.
 - CS Molnar will take proxies verbally but would prefer a written or email list letting CS know list of proxies in advance.
 - CM Pearce spoke to the joint council meeting and that having clear proxies would have strengthened the PLWH voice during the vote.
 - CM Hornby expressed that the sooner the policy is updated the better because it is fresh on the agenda.
 - CS Molnar discussed that if a member notifies CS of illness, proxy lists will be on file and can be referenced for votes.
 - Co-Chair Siron asked Molnar to describe process.
 - CS Molnar spoke to PLWH membership weighing in on how the process should function.
 - CM Pearce commented that since there are only 2 proxy votes, onus is on PLWHA to determine whether members want a proxy or not.
 - CM Siron spoke to the policy outlining that PLWH were given the ability to have more than 2 proxy uses by the Board of Supervisors.
 - Co-Chair Supanich also understood that it is not stipulated that members are limited to 2 proxies/year but rather a single person can only be one person's proxy twice.
 - CS Molnar agreed. Did not know of a precedent on this.
 - There was a robust discussion about proxy policy for PLWH membership
 - CM Pearce spoke to maintaining awareness of being fair around this issue.

- Feels like PLWH getting more absences that other members is not necessarily fair. Can impact members' ability to be informed consumers if not present at a large percentage of the meetings.
- CM Supanich proposed other options.
 - Take extended LOA and come back when health improves. Agreed with CM Pearce on the importance of taking personal responsibility and behaving within council structure.
- CS Molnar spoke to the idea of 2 proxy votes/year seeming counter-intuitive to how the council supports PLWH members.
- CM Pearce discussed allowing proxy to be enforced for 2 meetings and then member lets council know how to proceed.
 - CS Molnar – this makes the most sense. Not needing to be re-approved but rather further understood by CS. If there is concern of abuse of proxy, membership tracks this.
- CM Cooper spoke to voice being heard through ones vote and doesn't feel using a proxy more than twice is a problem. Discussed that depression is an illness.
- CM Pearce spoke to not having to disclose ones' specific illness. Questioned if proxy can be used for any meeting or group.
 - CS Molnar – yes. Include language that clarifies how consumers can use proxies.
- The work group discussed what it means to have a standing proxy.
 - CS Molnar discussed that an ongoing or standing proxy needs to re-up after 2 proxy votes.
 - CS Cone – practically, council staff have honored proxy even if council member is not part of home committee. What is purpose of having standing proxy if we have to bother person to re-up
 - CM Pearce – unless go to every meeting, can't fill proxy always. Need to clarify that.
 - CM Molnar – it is stated that members must specify what meetings they want proxy for.
 - CM Pearce – clarify how you would like proxy to be vote, designate how you want vote to go.
- Co-Chair Supanich moved to add the following language to proxy policy:
 - "A standing proxy may be established by a PLWH Council Member by communicating the names of those designated as proxies in advance to council staff. Standing proxies must be noted as on-going or temporary."
 - CM Ledford seconded
 - VOTE – Motion passes.

8. Models of Collaboration – VOTE

- The group continued the discussion from the joint council meeting regarding models of collaboration between the HHPSC and HPPC.
 - Co-Chair Siron overviewed GPA and CCA meeting discussions about voting on Model 2 to be presented at Full Council.
 - The group also considered motions coming from the recent CCA committee meeting and the amended motions developed by the GPA committee.
 - CM Pearce – let's take this to a vote versus discussing it.
 - CM Pearce moved to vote on the motion to consider Model 2 as the model for collaboration. CM Ledford seconded.
 - VOTE – motion passes.
 - Co-Chair Siron discussed GPA amendment of language in Motion 1.

- Co-Chair Supanich spoke to a request for ample non-aligned PLWH consumers on council. Spoke in favor of motion.
- CM Ledford moved to approve motion 1. CM Hornby seconded.
 - CM Ortega re-phrased the language of motion 1. No second.
- CM Pearce spoke to the importance of wording in the motion. Does not see mention of work groups. Questioned this specifically due to the fact that work groups are not "decision making bodies";
 - CS Molnar spoke to that language about work groups not being included here.
- CM Scarce discussed observational learning of what Prevention Council did when it reformulates itself around Brown and Sunshine language. Spoke to importance of putting "meetings" and "passive bodies" back into original motion.
 - CM Pearce – spoke to language during GPA as point of contention. If we change this again, feels motion will be challenged again.
- CM Scarce questioned why it has to be only 33 1/3%. Currently Care Council strives for 51% so why give up the 18%. Looking for a compromise.
 - Co-Chair Siron spoke to HRSA's mandate for 33 1/3%. 51% is desire of Care Council. Felt this is compromise. Prevention is 18% non-affiliated consumers. Consumers must have loud voice. Both councils see that now. This body needs to be united on this.
 - CM Pearce agreed and spoke to importance of maintaining the language "at least" in the motion.
- CM Hornby spoke to the collaborative work group. No non-affiliated consumers on Prevention Side. Felt it was important to have the non-affiliated consumer voice. This 33 1/3% mandate provides more voice than Prevention has now. One concern with Model 1 is potential loss of advocacy and consumer voice.
- CM Scherich agrees with CM Pearce regarding language sensitivity and maintain language include meetings.
- Co-Chair Supanich proposed replacement motion:
 - "Any collaboration or merger between Prevention and Care shall guarantee representation such that all membership standards, leadership roles, and meetings shall include at least 33 1/3% HIV positive non-affiliated consumers."
 - CM Ortega seconded.
 - VOTE – replacement motion passes.

9. Recommendation for Consideration – VOTE

- The group discussed the recommendation created at a PLWH Advocacy Group meeting and subsequently sent back to the PLWH Advocacy Group for revision.
- CS Cone read recommendation:
 - "To recommend the grantee review client-centered standards of care as part of its ongoing quality assurance."
- Dean Goodwin discussed requirements for eligibility. Goal is reduced burden on consumer.
- CM Pearce spoke to varying responses regarding agencies cross referencing eligibility information in database.
- Before, BOCC said everyone needs an original. Bill Blum and Dean Goodwin had spoken to the ability to cross reference.
- Recommendation was withdrawn by originator CM Pearce. Hopes committee will continue discussing client centered standards of care. Important not to lose track of that. Not only with regards to eligibility documents but also standards of care, i.e. dental.
 - Co-Chair Siron – felt recommendation should not be removed but rather expanded upon.
 - CM Pearce – it will be overwhelming to present too many motions at once. Would rather table this and return to it.

- CS Molnar –charge of Council is oversight of Standards of Care. Within Council's prevue to get copies of those and assess them. Within Council prevue.
- CM Hornby – spoke to tabling this for now and deciding a plan of action moving forward regarding continuing this conversation.
 - CS Molnar – can form workgroup. Added to January 2014 agenda.
- CM Pearce – requested a review of the Minutes from October 16th.
 - Last bullet point on first page addresses issue around standards of care with regards to glitch in software that allows cross referencing eligibility documentation. Spoke to the need to address this prior to putting a recommendation forward.
- CS Molnar will get clarification regarding glitch with Bill Blum.

10. Motions for Consideration – VOTE

- The Committee discussed the motions brought forward by CM Scarce regarding resource allocation and service category prioritization.
- CM Scarce
 - Council's policy and procedure needs to be discussed. These motions tie into consumer self-empowerment and advocacy. Discuss Sunshine compliance to have community driven process. Number of things Council isn't doing that falls under its mandate.
 - No unified consumer voice in community, i.e Act Up or National Association of People with AIDS. Desire to provide space and opportunity for consumers to voice their collective concerns. Compliance with Sunshine and Brown Acts are good start.
 - All intertwined in Policy & Procedures manual.
 - Motion #1: A workgroup will be formed to review the statuses and develop a timeline of solutions for implementation to bring all aspects of Council business into compliance with the Brown Act and Sunshine Act.
 - MOTION #2: As with Robert's Rules of Order, all Council members will receive comprehensive annual training on the San Francisco Sunshine Ordinance as recommended by the City Attorney and Sunshine Ordinance Task Force for all City planning bodies, boards, and commissions.
 - Co-Chair Supanich – would like to discuss this further and site specific ways the Council is in violation of the Sunshine Ordinance before forming a work group. Wants to understand what needs to be fixed.
 - Supports Motion #2 . Given that Care Council is an active council compared to the Mayor's Disability Board, which is passive. Important to know the difference in the two models. Support annual Sunshine Act training.
 - CM Ledford echoed desire to know where the Council violated the Sunshine Act. Regarding Motion #2, information can be found on-line in lieu of training.
 - CM Pearce spoke to minutae in the Brown and Sunshine Acts and that on-line information may not be complete enough.
 - Felt Council Staff is to maintain this in group instead of all council members holding the detailed knowledge of this information.
 - Spoke to possibly tabling this until January so energy can be focused on the merger discussion.
 - CM Scarce – suggesting council members maintain awareness of a few basic facts.
 - Not suggesting everyone receive same level of training
 - Since Council is voting on potential merger, members need to have complete understanding of the technicalities.

- Make sure community is included and that nothing comes back on Council due to lack of knowledge of the rules. Copies of both exist in manuals.
- CM Scherich – agreed with importance of members knowing basics and Council Staff to have a more in-depth understanding of the Acts.
- CM Ortega – agreed with two motions. Good idea to revisit every once in awhile to be clear, remind the Council there are rules to follow.
- Co-Chair Supanich – CM Scarce began a discussion, not necessarily to bring to Full Council. Good to revisit. Robert's Rules are more freely interpreted by Council. Sunshine Ordinance is law. Would like to move forward with this discussion
- CM Hornby – If someone wants to know more, it can be part of either Council Staff or Council leadership responsibility.
- Co-Chair Siron – Parliamentary Procedure is presented to group. Brown Act can be as well.
- CS Molnar – point of clarification. Spoke to putting a Sunshine Ordinance training down as a potential calendar item for next GPA.
 - Sunshine Task Force presentation received low ratings from Council.
 - Spoke to a possible combination of presentation and on-line supplementation to make sure it is best understood.
- CM Hernandez – when this is revisited in January, asked that 2 or 3 examples be presented to be clear on what is being violated.
- CM Ledford moved to table this until January and requests that all members bring their P&P books and any evidence of acts being violating be presented in January. CM Scarce seconded.
- CM Scarce expressed concern about compliance with the Sunshine Ordinance and requested that Council Staff address them.
 - VOTE to table until January. None opposed. Motion passes.

11. Next Meeting Date & Agenda Items

- There will be no PLWH meeting in December.

12. Adjournment

The meeting was adjourned at 5:05 pm by Co-Chair Siron.

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RECEPTION DESK.



Dear Council Members,

Please note that the next PLWH Advocacy Group meeting has been scheduled for Wednesday, February 26th from 1:00-3:00 pm at 730 Polk St. 3rd Floor Project Open Hand Conference Room.

Thank you,

Ali

Ali Cone

Program Manager

San Francisco HIV Health Services Planning Council

730 Polk Street, 3rd Floor

San Francisco, CA 94109

Direct: 415.674.4751 Fax: 415.674.0373

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, February 26th 2014
730 Polk St. 3rd Floor
Project Open Hand Conference Room
1:00-3:00 pm

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Draft Agenda

- | | |
|--|------------|
| 1. Introductions | Group 1:00 |
| 2. Review/Approve February 26th 2014 DRAFT Agenda – VOTE | Group 1:05 |
| 3. Review/Approve November 13th 2013 DRAFT Minutes – VOTE | Group 1:07 |
| 4. Announcements | Group 1:10 |
| 5. Public Comment | Group 1:15 |
| 6. Co-Chair Nominations and Vote – VOTE | Group 1:20 |
| <i>Nominations will be opened and a vote will be taken to determine the group's Co-Chairs for 2014.</i> | |
| 7. Membership Policy Review – VOTE | Group 1:35 |
| <i>The group will review the following policies: 1) Membership Renewal and 2) Application, Interview, & Appointment.</i> | |
| 8. HIV Continuum of Care in San Francisco | Group 2:00 |
| <i>The group will continue the discussion from the Full Council meeting regarding the San Francisco system of care.</i> | |
| 9. PLWH Social – VOTE | Group 2:40 |
| <i>The Committee will discuss a social for PLWH on the Council.</i> | |
| 10. Next Meeting Date & Agenda Items | Group 2:55 |
| 11. Adjournment | Group 3:00 |
-

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MISSION STATEMENT

TO PROVIDE A MECHANISM TO ENSURE THE EMPOWERMENT AND PARTICIPATION OF PEOPLE LIVING WITH HIV, SO THAT THEY MAY MORE EFFECTIVELY ADVOCATE FOR THEIR INTERESTS AND NEEDS IN THE RYAN WHITE PLANNING PROCESS.

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, February 26th 2014
730 Polk Street, 3rd Floor
Project Open Hand Conference Room
1:00-3:00 pm

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Committee Members Present: Ron Hernandez, Ken Hornby, Bill Ledford, Gabriel Ortega, Matthew Miller, Charles Siron (Co-Chair), Michael Smithwick, Chip Supanich (Co-Chair),

Committee Members Absent: Wade Flores, Lee Jewell

Others Present:

Support Staff Present: Ali Cone, Mark Molnar, Talia Roven

Draft Minutes

1. Introductions

The meeting was called to order at 1:10pm by Co-Chair Siron. Everyone introduced themselves and quorum was established.

2. Review/Approve February 26th 2014 DRAFT Agenda – VOTE

The February 26th 2014 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve November 13th 2013 DRAFT Minutes – VOTE

The November 13th 2013 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar announced the Council Social is at Sugar Lounge on Monday, March 10th from 5:30-7:30pm.
- CS Molnar announced that Council Staff is wrapping up interviews for the new position. A decision will be made by end of the week if not earlier.
- CM Ortega shared a letter he received from Social Security stating that California will no longer pay Part B of Medicare for those making over \$1,000/month. First payment for Medicare Part B (approximately \$98) comes out of social security check.
 - CS Molnar suggested members contact PRC for more details around this issue.
- CM Hernandez decided to become a member of the PLWH work group. The group now has 10 members.
- CS Molnar congratulated members elected into new positions. EHB Work Group will begin in March. Tie breaker for HPPC will be voted on in March.
- CM Hornby discussed pilot programs using Medi-Cal expansion to assist in covering housing costs as it pertains to providing an integral piece of keeping people stable and adherent. Learned about this information at the last Housing meeting.

5. Public Comment

- None.

6. Co-Chair Nominations and Vote - VOTE

- Nominations were opened and a vote was taken to determine the group's Co-Chairs for 2014.
- CM Hornby nominated CM Siron. CM Miller seconded.
- CM Miller nominated CM Supanich. CM Hornby seconded.
 - VOTE – CM Supanich approved unanimously as Co-Chair.
 - VOTE – CM Siron approved unanimously as Co-Chair.

7. Membership Policy Review - VOTE

- The group reviewed the following policies:
- 1) Membership Renewal Process:
- The group discussed the importance and relevance of reviewing the membership renewal application given the recent non-renewal.
 - Section I - Instead of renewing a member automatically, encourage a bit more feedback before approving renewal. The language here is broad and needs to be broad.
 - Section II, 1) – CM Ledford spoke to answers in this section sometimes seeming too short and incomplete.
 - CS Molnar discussed removing the last sentence of section II, 1). This is addressed elsewhere.
 - CM Miller moved to remove last sentence in section II, 1). Co-Chair Siron seconded.
 - Section II, 2a) - Council agreed that the guidelines in this section helped to clarify the process.
 - Section II, 2b)
 - CM Miller questioned if it should be written that the renewal applicant is encouraged to be present for their renewal.
 - CS Molnar spoke to the issue from Council Staff perspective. Members accommodate schedule to attend 2 meetings a month. Difficult to penalize for not showing up given it is not their home committee.
 - CS Molnar – section II, 2b) could be added to 2c) and the rest could be eliminated except first sentence.
 - CM Miller spoke positively to a time limit for renewal applicant to speak on their own behalf.
 - Co-Chair Siron felt it is the prerogative of Co-Chairs to maintain time.
 - CM Ortega spoke generally to the importance of minimizing dialogue between and encouragement by non-Co-Chair members during votes.
 - CS Molnar came up with suggestions for II, 2c) based on CM Miller and Co-Chair Siron's recommendations - "offer renewal applicant the opportunity to have a dialogue with and to give additional feedback to the Membership Committee and/or the Council"
 - CM Miller suggested not striking the last sentence. Committee agreed.
 - Section 3) – CM Miller spoke to the formatting and thought it would be helpful to see items more aligned.
 - **VOTE – All members approved amendments to the membership renewal application.**
- 2) Application, Interview & Appointment
 - CM Hernandez questioned if applications are present during all meetings.
 - CS Molnar – they are present upon request.
 - Co-Chair Supanich asked members to review the first section and recommend any changes.

- CM Ortega and CM Ledford agreed that a language change should be made to reflect that until the formal Mayoral appointment, approved applicants remain members of the public.
- CS Molnar suggested the following language addition based on group's recommendations:
 - "Until the Mayoral Appointment occurs, the nominee shall be considered a member of the public."
- **CM Miller moved to approve the addition. CM Hornby seconded.**
 - **VOTE – Motion passes.**
- Co-Chair Supanich requested clarification about the interview and appointment process discussed in the first paragraph.
- CS Molnar spoke about Council members who do not go through the regular process. It is related to the procedure of how a person will be a member, i.e. CM Baran who does not have a home committee. This description is purposely broad to allow for decisions to be made on a per member basis.

8. HIV Continuum of Care in San Francisco

- The group continued the discussion from the Full Council meeting regarding the San Francisco system of care.
- Presentation was given to Full Council on Monday by Celinda Cantu and Tracey Packer.
- The group discussed confusion around the presentation having been on National information. Felt the presenters should have announced this at the beginning.
- CM Siron expressed a desire to see an overview of San Francisco
 - CS Molnar – CM Antonetty and CM Ito will be giving a presentation about SF housing to GPA. All members are invited and will be able to provide feedback.
- Discussion around national percentages on those who know their status.
- Co-Chair Supanich spoke to learning from the presentation. Liked the illustration of dots overlapping to represent the overlap and collaboration of prevention and care (page 8). Felt that there was a tone influencing the council to vote for the integration. Important to think about when processing that presentation.
 - CS Molnar introduced a joint letter from CDC/HRSA that talk about ways both prevention and care look at these issues.
 - Co-Chair Supanich – PLWH developed a list of questions/concerns they had about the merge. Felt these were never addressed. Not that the answer to a merge is a definite no but would like clarification around these concerns.
 - CM Ledford spoke to the conversation around the successful Chicago merge and focusing on success there felt like a push to vote for integration.
 - Co-Chair Supanich expressed concern that the same plan would be presented without making any changes.
 - CM Miller spoke to participating in the work group prior to the LOA. The conversations involved very different ideas than those in the final presentation to the join council.
- The group looked at the letter from CDC/HRSA. It discussed their support of a mutual collaboration and integration between prevention and care. Not encouraging/discouraging integration. Provide recommendations and issues on which councils should collaborate.
 - The group identified that the Council currently collaborates in all the ways listed except the last recommendation in paragraph 3.
- CM Smithwick – if concern is that Prevention comes back with a presentation not addressing questions, the outcome will be the same and members who didn't vote for it will continue to vote it down.

- CS Molnar spoke to PLWH members voting differently. It is important to remember not to discuss PLWH as all having voted the same way.
- Committee discussed language referencing encouragement, not mandating.
- CM Smithwick expressed nervousness about Federal Level recommendations. If other EMA's are streamlined and successful, they may mandate our EMA to do this given that they encourage this. Greatest concern is that if we don't merge, the Feds could decide to reduce funding to our EMA.
- Group discussed meeting between several council members and council staff after joint council presentation. Based on concerns of members who did not vote for the merge, came up with 7 questions that needed to be addressed. The issues will be presented prior to the next joint presentation so the questions can be answered before another vote is taken.
- CM Ledford requested that the 7 questions be brought to the next PLWH meeting so the group can strategize around them.

9. PLWH Social - VOTE

- The Committee discussed a social for the PLWH on the Council to build relations and become more cohesive.
- CM Hornby suggested Delancey's as a location. Primarily ex-cons who are learning a trade. Good recruitment center as well as inexpensive.
- The group discussed payment for the event and that it is better for council to not pay for something that is PLWH exclusive.
- CM Hornby and Co-Chair Siron discussed that they could get sponsorship for the event.
- CM Smithwick talked about meeting in a setting where there are activities other than exclusively eating or drinking, such as bowling. Also spoke to members bringing partners or guests as this is a way to get to know everyone better.
- CM Ortega suggested a potluck. Get to know everyone's cultures through the food they bring.
- CM Miller spoke to team building exercises. Has done activities at a group he is part of at his church. Willing to look into using the church as a venue.
- CS Molnar reminded the group to keep in mind that this will be an unofficial meeting and therefore no policy can be discussed at this venue.
- CM Hornby, CM Miller and Co-Chair Siron will discuss and present to PLWH.

10. Next Meeting Date & Agenda Items

- Given the merger talks, the group decided to try and meet on a monthly basis. Aiming for third week in March. Council Staff will send out a doodle.

11. Adjournment

The meeting was adjourned at 3:00 pm by Co-Chair Siron.

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Planning Council, 730 Palk Street, 3rd Floor, San Francisco, CA 94109.

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Please note that the next **PLWH Advocacy Group** meeting has been scheduled for Wednesday, March 19th from 3:00-5:00 pm at 730 Polk St. 3rd Floor Project Open Hand Conference Room.

Thank you,

Ali

Ali Cone

Program Manager

San Francisco HIV Health Services Planning Council

730 Polk Street, 3rd Floor

San Francisco, CA 94109

Direct: 415.674.4751 Fax: 415.674.0373

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, March 19th 2014
730 Polk St. 3rd Floor
Project Open Hand Conference Room
3:00-5:00 pm

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Draft Agenda

- | | |
|--|------------|
| 1. Introductions | Group 1:00 |
| 2. Review/Approve March 19 th 2014 DRAFT Agenda – VOTE | Group 1:05 |
| 3. Review/Approve February 26 th 2014 DRAFT Minutes – VOTE | Group 1:07 |
| 4. Announcements | Group 1:10 |
| 5. Public Comment | Group 1:15 |
| 6. HHSPC & HPPC Integration – VOTE | Group 1:20 |
| <i>The work group will discuss points of interest to consider regarding the model of integration between the HHSPC and the HPPC.</i> | |
| 7. PLWH Social – VOTE | Group 2:40 |
| <i>The Committee will discuss a social for PLWH on the Council.</i> | |
| 8. Next Meeting Date & Agenda Items | Group 2:55 |
| 9. Adjournment | Group 3:00 |
-

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, March 19th 2014
730 Polk Street, 3rd Floor
Project Open Hand Conference Room
3:00-5:00 pm

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Committee Members Present: Ken Hornby, Bill Ledford, T.J. Lee, Ken Pearce, Stacia Scherich, Charles Siron (Co-Chair), Michael Smithwick, Chip Supanich (Co-Chair)

Committee Members Absent: Wade Flores [E], Ron Hernandez [E], Lee Jewell [E], Gabriel Ortega [E], Matthew Miller [E]

Others Present:

Support Staff Present: Ali Cone, Mark Molnar, Talia Roven

Draft Minutes

1. Introductions

The meeting was called to order at 3:10pm by Co-Chair Siron. Everyone introduced themselves and quorum was established.

2. Review/Approve March 19th, 2014 DRAFT Agenda – VOTE

The March 19th, 2014 DRAFT Agenda was reviewed and approved.

- CM Pearce requested that a “Parking Lot” and “Open Comments/suggestions” be added as permanent agenda items at every meeting.

3. Review/Approve February 26th, 2014 DRAFT Minutes – VOTE

The February 26th, 2014 DRAFT Minutes were reviewed and approved.

4. Announcements

- CM Pearce suggested having a get-well card sent to Dean Goodwin to be signed at Full Council by all members.

5. Public Comment

- None.

6. HHSPC & HPPC Integration – VOTE

- The work group discussed points of interest to consider regarding the model of integration between the HHSPC & HPPC.
- Perspective from collaborative work group was that details and issues with the integration could be resolved after the merger.
- Members who did not vote for the merger felt questions needed to be addressed prior to integration.
- Nine concerns raised about potential merger.
- For now, Co-Chairs of both councils wanted the conversation around merging to be addressed after the summit in September.
 - CM Pearce questioned implementation date.
 - CS Molnar suggested a discussion about this subject.

- CM Pearce spoke to the implementation date of January 2015 and being clear on what that is defining. Also discussed language choice when discussing issue as words can often be misunderstood or misinterpreted, such as "prioritize".
- CM Lee – What is # stipulated by the motion of unaffiliated consumers on merged Council?
 - CS Molnar – 33.3%. Affiliated and unaffiliated is 50%.
 - CM Pearce discussed HPPC PLWH numbers. Nowhere near 50% so if there is a merge, HHSPC members would be increasing this number.
 - Committee spoke to motion regarding PLWH passed by the Council.
- Co-Chair Supanich questioned how the merged Council would handle mandated seats.
 - CS Molnar – HPPC sticks closer to their policy around mandated seats. It is more fluid on the HHSPC. This Council has chosen to fill mandated seats from HRSA and DPH as priorities instead of mandates. See mandates more as goals. Talked about developing a list of mandated seats from both Councils.
 - Co-Chair Supanich spoke to importance of monitoring mandated seats to help monitor Council size.
 - CM Pearce – With list of mandated seats, important to designate seats for affiliated or unaffiliated consumers. Look at nature of seat itself. If provider, can only be filled by affiliated.
 - CS Molnar – DPH employees have no conflict of interest.
 - CM Scherich spoke to DPH and having no conflict of interest. Implies a neutral perspective.
 - Cone spoke to the language about conflict of interest on state level.
 - CM Hornby discussed Council mandates through HRSA and RW. Spoke to Tracey Packer as Co-Chair and questioned conflict of interest around that.
 - CS Molnar talked about the email from Tracey Packer saying she has no expectation of being joint Council Co-Chair. Given she is DPH, no money granted by her would financially impact her specifically – she has no conflict of interest.
 - CM Smithwick – Fiscal benefit if delineated where conflict of interest is concerned. This is to avoid votes that would be based on bias. DPH is not fiscally biased but there could be a political bias and that would be a conflict of interest.
 - CM Pearce requested moving on and looking up list of mandated seats, who can fill those seats, and definition of conflict of interest from the state before continuing discussion.
 - Co-Chair Supanich – Talking about professional interest not personal interest. No one will be totally unbiased. Nature of being involved. If there is anyone who is directly financially impacted by this, then there is no affiliation.
 - CM Pearce spoke to sitting on the board of Allied Health Projects. This would be conflict of interest. Sticky situation. Requires more discussion.
 - CS Molnar – If you are on the board of an agency that receives RW, you have conflict of interest.
 - Pearce – Not consulting boards.
- Co-Chair Supanich talked about some of the problems with first plan. All committees and work groups would be dissolved. Discussed initial segregation of committees and reassignment of committee structure. People could be free to join committees.
- Co-Chair Supanich spoke to some concerns about the merger. HHSPC is larger and responsible for more money. Meet more often. Not equal entities. Not advisory committee but rather tell DPH how to allocate funds.
- CS Molnar discussed how the work of both Councils would not stop during ACA rollout. Committees would be allowed to continue as they were before merger so there would be no gap in the work. The only extra step would be that any decision or motion made in committee would have to go through the Full Council.

- CM Pearce questioned why, initially, there couldn't be a Care committee and a Prevention committee. Care would hold more of the financial weight of suggestion. Other joint issues wouldn't need to be distinguished. PLWH is issue for both, should not be distinguished. Each committee, Care and Prevention, would have work groups. Seems like a good first step.
- CM Lee asked who would be in charge of administrative duties.
 - CS Molnar – Work group proposed that after 6 months, contract would go out to bid. Less of a decision by Council and more a decision by DPH via RFP. Council staff would take on responsibilities of Full Council.
 - CM Pearce spoke to the importance of admin on each side playing a role to make sure there is not exclusively a Care subsidized staff.
- Co-Chair Siron addressed questions 3 and 4. Spoke to collapsing into one, with an emphasis on work groups following underneath.
- CM Hornby – Were leadership committees merging addressed?
 - CS Molnar – It was discussed that HPPC's Executive and HHSPC's Steering would combine.
 - Co-Chair Supanich – Seems like a very complicated part of merger plan.
- CM Pearce spoke to the reorganization of Prevention. Co-Chairs were the ones who discussed this issue. Questioned how this could be done without the feeling of bias.
- Co-Chair Siron talked about Membership from both Councils working on this issue.
- The group discussed challenge of choosing members to be on election committee with regards to bias. Important to focus on quantitative data instead of qualitative data.
 - CM Pearce spoke to the importance of not having current Council members on that election committee in order to avoid bias.
- Co-Chair Siron – Will mayor's office be involved in renewals? If so, seems important to follow the data. Have DPH and public office decide.
- CM Pearce - #6. Open that up and not use 40. The larger the group, the less potential to come to decision without issues. Don't have answer but feel we should look at mandated seats first.
- CM Lee – Can we strike January and change to end of 2015?
 - CM Pearce – Process begins in January 2015 and fully implemented by end of 2015.
- CM Smithwick – Perhaps no recruitment until new council.
 - CS Molnar – Council is recruiting to meet demographic representation.
 - CM Pearce – We can look at members of Prevention to fill those seats.
 - CM Hornby – Looking at members who are familiar with RW and ACA. Making sure people understand what we do.

7. PLWH Social – VOTE

- Co-Chair Siron spoke to details of the social. Will be PLWH members, partners and guests. Not coming from Council funds. Need about 3 months to plan.
- CM Pearce commented on past social.
- Co-Chair Siron shared location. Church by Safeway.
- CM Lee questioned the difference between Full Council social and PLWH social.
 - Co-Chair Siron – More personal than Full Council social. Way to get to know other PLWH members.
- CM Pearce spoke to being inclusive with the Full Council. Suggested PLWH sponsorship for Full Council.
- The Group discussed potential times/dates. Talked about June being a good month due to no big Council commitments or national holidays. Doodle will be sent to PLWH members.
- CM Pearce talked about having it on an evening after an accomplishment. Members of PLWH can invite people who haven't previously attended by highlighting that it will be a celebration of that accomplishment.

8. Suggestions

- CM Pearce talked about ACA enrollment. Spoke to finding a navigator to come speak that understands the full scope of benefits related to HIV/AIDS. Will forward information to CS Molnar about ACA workshop.
 - CS Molnar – Seems appropriate to push this on to EHB Workgroup.
- CM Pearce spoke to the issue of bringing up personal PLWH issues during Full Council. Important to refrain from bringing up personal concerns about losses of programs in that context. Easier for PLWH member to remind other members of this during Full Council. Be mindful of not making it about PLWH.
 - Co-Chair Supanich – Good idea for Parking lot. Come up with safe word to use as a reminder to steer conversation back to agenda item.
 - CM Scherich – Reinforce people's perception that PLWH members are not present for anything beyond the services that they receive. Perpetuates the stereotype that they do not have anything to contribute.

9. Parking Lot:

- Remind PLWH members that Full Council is not time to bring up personal concerns.
- ACA Navigators with specific knowledge about impact on HIV/AIDS coverage.
- Mayor's appointment policy.

10. Next Meeting and Agenda Item:

- The Group spoke to the importance of having a monthly meeting. Third Wednesday of the month. Proposed moving meeting to SFAF or 25 Van Ness.

11. Adjournment

The meeting was adjourned at 5:00 pm by Co-Chair Siron.

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, April 16th 2014
25 Van Ness, 3rd Floor Conference Room
3:00-5:00 pm

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1. Introductions Group 3:00
2. Review/Approve April 16th 2014 DRAFT Agenda – VOTE Group 3:05
3. Review/Approve March 19th 2014 DRAFT Minutes – VOTE Group 3:07
4. Announcements Group 3:10
5. Public Comment Group 3:15
6. HHSPC & HPPC Integration – VOTE Group 3:20

The work group will discuss points of interest to consider regarding the model of integration between the HHSPC and the HPPC.

7. PLWH Social – VOTE Group 4:35
The Committee will continue the discussion regarding a social for PLWH on the Council.
8. Next Meeting Date & Agenda Items – VOTE Group 4:50

Parking Lot:

- Remind PLWH members that Full Council is not time to bring up personal concerns.
- ACA Navigators with specific knowledge about impact on HIV/AIDS coverage.
- Mayor's appointment policy.

The next PLWH Advocacy Group meeting is tentatively scheduled for Wednesday, May 21st 2014, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

9. Adjournment Group 5:00

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PLWH ADVOCACY GROUP
Wednesday, April 16th 2014
730 Polk Street, 3rd Floor
Project Open Hand Conference Room
3:00-5:00 pm

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Committee Members Present: Kenneth Hornby, Bill Ledford, T.J. Lee, Matthew Miller, Ken Pearce, Charles Siron (Co-Chair), Michael Smithwick, Chip Supanich (Co-Chair).

Committee Members Absent: Wade Flores [E], Gabriel Ortega [E-Proxy: Ron Hernandez]

Others Present:

Support Staff Present: Ali Cone, Jennifer Cust, Mark Molnar

Draft Minutes

1. **Introductions**

The meeting was called to order at 3:08pm by Co-Chair Supanich. Everyone introduced themselves and quorum was established.

2. **Review/Approve April 16th, 2014 DRAFT Agenda – VOTE**

The April 16th, 2014 DRAFT Agenda was reviewed and approved.

3. **Review/Approve March 19th, 2014 DRAFT Minutes – VOTE**

The March 19th, 2014 DRAFT Minutes were reviewed, and approved.

4. **Announcements**

- CM Hornby announced:
 - Dean Goodwin has been away, but will be back in 2 weeks.
 - LTCCC agreed to make a policy for HIV/AIDs. He will get more details at the next meeting.
- CM Lee announced the event “Dining Out For Life”, Tuesday, April 22nd at Bijoux Bistro. The event will give 25% of profits to SF AIDS Foundation Support Services.
- CS Molnar announced:
 - Essential Health Benefits Work Group will meet the last Wednesday of this month from 3:00-5:00pm at the Swing Space of the SF AIDs Foundation.
 - Scheduling change: Normal full council meeting will be moved up one week, to May 19th and the Steering Committee meeting also moved up one week, to the May 12th.

5. **Public Comment**

- None.

6. **HHSPC & HPPC Integration**

- CS Molnar announced that an email invitation to attend the PLWH workgroup was sent, via the Co-Chairs, to the Prevention Council, especially those who are positive. He also invited members to other committee meetings where collaborative discussion will be taking place, in case any Prevention Council Members felt uncomfortable coming to PLWH.
- CS Molnar introduced the Integration topic by suggesting the group discuss topics covered at the last meeting and then he will introduce three new documents.

- CS Molnar introduced the, "Points to Consider" document, which outlines several issues to consider regarding potential integration of the two councils.
 - ◊ Committee discussed the points on the document and how to create motions based on these points
 - ◊ The point about unaffiliated consumers on a merged council was resolved by a motion earlier this year, which states that "any collaboration or merger between Prevention and Care shall guarantee representation such that all membership standards, leadership roles, and meetings shall include at least 33 1/3% HIV+ non-affiliated consumers".
 - CM Pearce asked if this information could be passed to the HPPC so they could start addressing this motion.
 - CS Molnar suggested that they should bring a bundled group of motions that have gone through the Full Council to the HPPC. The 33 1/3% motion is something HPPC is aware of, and he has not seen anything that would suggest that the 33 1/3% rule would be changed by HRSA for the merge.
 - ◊ CM Miller suggested that 40 members seems low for a merged council.
 - ◊ CS Molnar explained that Population Health Division and Planning Council Support staff will prepare a preliminary list of potential council members/council member seats. Determining factors for council members to be added to this list will be based on ability to fill mandated seats, demographics needed for both councils, and other factors. A determining body composed of ex-council members will then review this list, update/change as needed, and forward as a recommendation to the Steering and Executive Committees for approval.
 - ◊ CM Lee emphasized the importance of having HIV+ voices on the council and hoped that county seats wouldn't take away positive voices.
 - CS Molnar- that is something to consider when deciding on motions.
- CS Molnar introduced the "Merged Council" committee structure flow chart document based on the discussion from the last meeting about what a merged council might look like.
 - ◊ The structure has one Executive/Steering committee and then two parallel bodies, one from Prevention/BRP Committee and one from Care Committee. Some of the committees outlined in the "points to consider" document could report to either the Prevention/BRP committee or the Care Committee. This outline is just a visualization of the discussion from the last meeting.
 - ◊ The committee had a robust discussion about fitting previously existing committees into a new structure so that they can still enact mandates (Comprehensive Plan, Jurisdictional Plan, etc.)
 - CM Miller suggested that it would be helpful to look at what duties fall under each committee and which duties overlap instead of just looking at already existing committees.
 - Co-Chair Supanich asked if HHS is listed as a Co-Chair under the Care Committee just to make it fair and parallel the Population Health Co-Chair.
 - CS Molnar- Yes, it was just to make a parallel, but again this was just a visualization of the discussion and it can work differently. Having someone from DPH as a co-chair on a committee in charge of presentations would make sense.
 - The Committee had a discussion about putting duties under different bodies and not necessarily sticking to the committees and roles that previously existed.
 - CM Pearce discussed PLWH and where it would be best suited. He asked how it would fit into the prevention side.
 - CS Molnar answered that PLWH is a body of people advocating for themselves in a larger committee, both at risk negative and positive people.

- CM Pearce expressed a concern for PLWH being watered down if not going through the care side.
 - CS Molnar envisioned 3 committees (not including Membership) that are equally powerful. One that deals with CDC mandate, one that deals with Ryan White mandates and one that deals with all of the communities.
- CS Molnar introduced the HIV Health Services Planning Council list of mandated seats and excerpt from HPPC Policy & Procedure manual.
 - 21 total mandated seats or 23, depending on who the potential merge council would give voting seats to.
 - Council discussed seat overlap and potential council structure.
 - CM Lee noted that there was a representative from Marin and San Mateo that is non-voting on preventions side and then 2 voting members on the care side.
 - CM Pearce- the seats from Marin and San Mateo will only be represented once on a merged council.
 - CS Cone- It is also possible that some people will fit more than one mandated category.
 - CS Molnar- there will be some overlap and some people who will represent a duplicate seat may be able to fill the 14 unaffiliated HIV+ members.
 - Co-Chair Supanich started a discussion about the fact that some prevention members may fill the care council mandated seats and vice-versa.
 - Council discussed the membership policy in a merged council.
 - CS Molnar explained that in a merged council the policy would have to follow the current HHSPC policy, as it is a mandate.
 - Council members discussed HHS role in the council and the possibility of automatic co-chair status just by simply being the only HHS representative on the committee.
 - CS Cone suggested that the HHS spot could be a seat, and not an individual person, allowing a variation of HHS representatives to come to the meetings.
 - CM Miller pointed out that if the HHS spot was just a rotating seat that would change the functionality. He raised the question of why the HHS has to be a co-chair.
 - CM Pearce- because the prevention council always worked as having HHS as a co-chair and not doing that would change a fundamental part of Prevention Council.
 - Council members discussed coming with a list of fundamental components of both HHSPC and HPPC that wouldn't change.
 - CM Lee emphasized the importance of consumer representation on a merged council and suggested striving for 50% HIV+ members.
 - Council members discussed the various points that need to be considered, such as policy differences between the council and contentious points that may prevent a merge.
 - CM Supanich suggested coming up with "non-negotiables".
- CS Molnar suggested the next steps for the integration plan to be:
 - Keep the agenda as it is now for the next meeting.
 - Come up with strategy before we continue.
 - Further attempt to have representation from the Prevention Council and someone from DPH at the next meeting.

7. PLWH Social

- CM Miller announced that he arranged a location for the PLWH social, as long as a date is agreed upon.

- Council members weighed out the options of either having the social just be PLWH and partners or would it be an event for all council members hosted by PLWH.
- Co-Chair Supanich finished the conversation by requesting a doodle be sent out by Ali, to make a consensus on event time. The location would be the First Christian Church across from Duboce Park, on the corner of Noe and Duboce.

8. Next Meeting Date & Agenda Item-

- Next Meeting Agenda item: HHSPC & HPPC Integration.
- Next meeting May 21st at 3:00 PM, 25 Van Ness.

Parking Lot:

- The group will keep all of the items on the parking lot.

9. Adjournment

The meeting was adjourned at 4:54 pm by Co-Chair Supanich.

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*HIV Health Services Planning Council
730 Palk Street, 3rd Floor, San Francisco, CA 94109*

*San Francisco Department of Public Health, AIDS Office
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*Planning Council, 730 Palk Street, 3rd Floor, San Francisco, CA 94109.
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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, May 21st 2014
25 Van Ness, 3rd Floor Conference Room
3:00-5:00 pm

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Draft Agenda

- | | |
|--|------------|
| 1. Introductions | Group 3:00 |
| 2. Review/Approve May 21 st 2014 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve April 16 th 2014 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:15 |
| 6. HHSPC & HPPC Integration – VOTE | Group 3:20 |
- The work group will discuss priorities regarding the model of integration between the HHSPC and the HPPC.*
- | | |
|------------------------------|------------|
| 7. PLWH Social Update – VOTE | Group 4:35 |
|------------------------------|------------|
- The Committee will receive an update regarding the June social for PLWH on the Council.*
- | | |
|--|------------|
| 8. Next Meeting Date & Agenda Items – VOTE | Group 4:50 |
|--|------------|

Parking Lot:

- Remind PLWH members that Full Council is not time to bring up personal concerns.
- ACA Navigators with specific knowledge about impact on HIV/AIDS coverage.
- Mayor's appointment policy.

The next PLWH Advocacy Group meeting is tentatively scheduled for Wednesday, June 18th 2014, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

- | | |
|----------------|------------|
| 9. Adjournment | Group 5:00 |
|----------------|------------|
-

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, May 21st 2014
730 Polk Street, 3rd Floor
25 Van Ness, 3rd Floor Conference Room
3:00-5:00 pm

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Committee Members Present: Kenneth Hornby, Bill Ledford, Matthew Miller, Gabriel Ortega, Stacia Scherich, Charles Siron (Co-Chair), Chip Supanich (Co-Chair)

Committee Members Absent: Wade Flores [E], Ron Hernandez [E], T.J. Lee [A] Ken Pearce [E], Matthew Smithwick [E]

Others Present: Richard Bargetto [HPPC], Celinda Cantu [DPH HHS]

Support Staff Present: Ali Cone, Jennifer Cust, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 3:05pm by Co-Chair Supanich. Everyone introduced themselves and quorum was established.

2. Review/Approve May 21st, 2014 DRAFT Agenda – VOTE

The May 21st, 2014 DRAFT Agenda was reviewed and approved.

3. Review/Approve April 16th, 2014 DRAFT Minutes – VOTE

The April 16th, 2014 DRAFT Minutes were reviewed, amended and approved.

4. Announcements

- CS Molnar announced that the first Needs Assessment Workgroup would be Friday, May 23rd, from 2-4pm, 25 Van Ness, 3rd floor.
- CM Ledford announced that he would be taking a leave of absence for June and July.

5. Public Comment

- Richard Bargetto introduced himself. He is joining the meeting as a HIV Prevent Planning Council member.

6. HHSPC & HPPC Integration- VOTE

- CS Molnar introduced the document with the mandated seats for both planning and prevention.
 - 21 or 23 mandated seats, depending on if DPH or State office of Aids receives a vote.
 - There might be some overlap with some of the seats, but there is already 37 members, which doesn't allot for many additional people.
- CS Cone noted that there are 15 unaffiliated seats now.
- CS Molnar noted that only 3 seats could overlap, Seats 10 and 1 and 2.
- The group discussed the idea of striving for 50% HIV+ members instead of the mandated 33 1/3%
 - Co-Chair Siron inquired if the group would like 50% as a goal, if there were to be a merged council.
 - CS Molnar noted that 50% is not a policy, but something that the council decided to strive for and has usually gotten close, with both affiliated and unaffiliated

- ❑ CM Miller suggested if there were to be a replacement motion, either 33 1/3% unaffiliated or 50% for both, but doesn't think there should be a policy change.
 - ❑ CS Cone, 33 1/3% was taking into account quorum and leadership roles.
- CM Miller spoke to the number 40 seeming low, for so many mandated seats.
 - ❑ Co-Chair Siron inquired if 50 would be doable.
 - ❑ CS Molnar spoke to 50 being a very large amount and suggested 45.
 - ❑ CM Scherich spoke to concerns council members may have about not being renewed because of issues with a merged council.
 - ❑ Richard Bargetto spoke to the prevention council having 23 members as a way to make the council feel more accessible. He suggested a way to address CM Miller's point about keeping current members on the council, is to wait to add more members until a minimum number is met.
- The group discussed the pros and cons of prioritizing existing members.
 - ❑ CS Molnar noted that there were 51 members, if you wanted the council to be 45, the issues becomes 7 people being eliminated.
- Celinda Cantu suggested calling the Care Council, Ryan White Council.
- Richard Bargetto introduced the cascade document to speak to the spirit of how a merged council might work.
- CS Molnar introduced a summarized list of different points to consider, compiled from concerns council members had, and the possible merged council flow chart.
 - ❑ CM Miller requested a list of mandated (CDC/ HRSA) activities that is done by both councils.
 - ❑ Richard Bargetto spoke about the structure of the Prevention Council with both committees and workgroups. The workgroups are set up quickly to deal with immediate needs of the epidemic.
- CS Molnar suggested going through each, point to consider to see if any motions can come forward.
 - **CM Supanich moved: In the event of a merger, county partners will be full voting council members. CM Ledford Seconded.**
 - **Motion withdrawn.**
 - The group discussed the wording, and if that implies one partner from each county.
 - CM Miller spoke to Population Health being an automatic co-chair if only one representative is present.
 - ❑ **CM Miller moved: In the event of a merged council, county representatives from San Mateo and Marin will be allocated one voting seat per county.**
 - **VOTE: Motion passes.**
 - ❑ Richard Bargetto noted that the prevention council sometimes just votes on a particular seat, instead of a particular person. If the government representative is absence, they have a backup person. The committees and workgroups usually have 3 co-chairs, two from the first meeting of the committee and one county representative.
 - ❑ CS Molnar spoke to the Needs Assessment sometimes having staff voted as co-chair.
 - ❑ Richard Bargetto spoke to the language in the prevention council bi-laws that specifies that the county representative has to have some form of expertise or inside knowledge of the service.

- CM Miller spoke to mandated seats and leadership roles being two different discussions. He suggested that leadership roles be voted on by the council.
 - CS Molnar spoke to the fact that deciding on council seats having a vote can be decided at a later point and the group can still decide on whether leadership roles need to be voted on, or not.
- **CS Miller moves, In the event of a merged council, all council leadership position, including workgroups and committees, must be voted on. Co-Chair Supanich seconds.**
 - **VOTE: Motion Passes.**
- Co-Chair Siron inquired if DPH has ever been a co-chair?
 - Celinda Cantu- in the early days of the drug advisory board and alcohol advisory board, there were automatic appointments, as there weren't that many community volunteers.
- Celinda Cantu inquired if county representative have to be on workgroups, if it pertains to their mandated seat?
 - Richard Bargetto- They can decide.
- **CM Miller moved, Max size 45 members for an integrated council, at the point of integration, no members would be eliminated from either council. At the beginning we would have 51 members, as council members leave, they would not be filled and the number would drop naturally. CM Scherich seconded.**
- **CM Miller amended motion: In the event of a merged council, all council members from the HHSPC and HPPC would retain their seat. As members leave the council, or are not renewed, their seats would not be filled until the merged council reaches 45. CM Scherich seconded.**
 - **Vote: Motion Passes.**
- CS Molnar noted that this motion combined the concerns from point 2, 4 and 5 of the points to consider document.
CM Ortega suggested this new motion might make the possible merger easier for people to support.
- Co-Chair Supanich spoke in favor of the motion, but suggested the motion combined lot of points, and might make it hard to pass through all of the committees and then full council.
- CS Cone noted that the combined council number may not be 51, as there are two applicants up for consideration with Membership.
- **CM Miller moved: In the event of a merged council, implementation shall begin Jan 1, 2015. CM Scherich Seconded.**
 - **Vote: Motion passes.**
- CM Ortega spoke to the fact that the timeline is short, as there are typically less meetings in Nov/Dec.
 - CS Molnar suggested that January would be the beginning of implementation.
- CM Miller suggested adding the implementation plan as a parking lot item.
- The group discussed the idea of developing an implementation plan, with the help of the Prevention Council.
 - Richard Bargetto suggested the term planning instead of implementation.

CM Ledford moved: In the event of a merged council, there is a guarantee, that all membership standards, leadership roles, and meetings would require 33 1/3% HIV+ unaffiliated and 50% total consumers. CM Scherich seconded.

- CS Molnar inquired about the motion's implications for quorum if there needs to be 50% consumers present at each meeting.

CM Ledford spoke to the desire to have the Full Council be 50% consumers, and not necessarily each committee

- CM Hornby noted that the high numbers of consumers already exist organically.
- Richard Bargetto inquired if this motion would apply to workgroups.
 - CM Miller- no.
- Richard Bargetto- I'm not sure how the Prevention Council would take this motion.
- CS Cone spoke to the previous discussion of having 33 1/3% consumers vs. 50% and how 33 1/3% was decided on because 50% might be hard for everyone to agree upon. Also, with a possible merge, the scope of the council and the population being served would be widened, and this new motion would make the mandate more stringent.

CM Miller created a replacement motion: In the event of a merged council, the full council demographic would require a minimum of 50% of council members be HIV+. CM Ledford seconded.

Vote: Motion does not pass.

- Co-Chair Siron spoke to the importance of having Prevention's voice in the planning.
 - Celinda Cantu noted that Prevention has voted towards integration.
 - Richard Bargetto explained that prevention voted one idea and plan for integration, but if something else is presented with a lot of disqualifiers, the group may not vote the same way again.
 - Co-Chair Siron spoke to the fact that the model wouldn't totally change, but the details need to be worked out.
 - CM Ortega inquired about the idea of 50% consumers and how would address the work of prevention.
 - Richard Bargetto noted that the population prevention is targeting is mostly at risk, HIV-. Currently the number for prevention is 25% consumers, so 25% to 33 1/3% would already be a change.

7. PLWH Social Update- VOTE

- Co-Chair Siron reported that the invitations had been passed out.
 - Richard Bargetto inquired about who was invited.
 - CS Cone noted that at the last meeting, the topic of who was going to be invited was discussed, but never officially decided upon.
- CM Miller suggested inviting the full council and spoke in favor of bringing a plus one.
- CS Molnar summarized the previous discussion. There were three scenarios: PLWH and partners, PLWH of both councils, or PLWH and council.
- Co-Chair Siron spoke in favor of having the social be for HIV+ on the council, and a plus one.
- Co-Chair Siron reported that he and Co-Chair Hornby reached out restaurants and received a lot of food and drink donations.
- CM Scherich noted that the Lets Kick Ass event is the same day.
 - Co-Chair Siron- The Lets Kick Ass event starts at 9-12pm.
- Co-Chair Supanich spoke to the fact that the bus route on the invitation was not correct.
- The council discussed the pros and cons of inviting just PLWH or full council.
- Co-Chair Siron directed council staff to please email all positive members of the care council.

8. Next Meeting Date & Agenda Item- VOTE

- Next Meeting Agenda item:
 - Next meeting is at June 19th, at 3:00 PM, 25 Van Ness.

Parking Lot:

- Implementation and Planning
- Committee Structure

9. Adjournment

The meeting was adjourned at 4:54pm by Co-Chair Supanich.

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Hi everyone,

Please note there has been a change in date and location for the upcoming PLWH Advocacy Group meeting. This month, this work group will meet on Thursday, June 19th from 3-5 pm at the San Francisco AIDS Foundation (1035 Market St.) in the 3rd Floor Swing Space.

Thank you,
Ali

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Thursday, June 19th 2014
San Francisco AIDS Foundation
1035 Market Street, 3rd Floor Swing Space
San Francisco, CA
3:00-5:00 pm

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Draft Agenda

- | | |
|--|------------|
| 1. Introductions | Group 3:00 |
| 2. Review/Approve June 19 th 2014 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve May 21 st 2014 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:15 |
| 6. HHSPC & HPPC Integration – VOTE | Group 3:20 |

The work group will discuss a model for subcommittee structures within a merged Council.

- | | |
|------------------------|------------|
| 7. Full Council Social | Group 4:20 |
|------------------------|------------|

The Committee will discuss the next HHSPC Social.

- | | |
|--|------------|
| 8. Next Meeting Date & Agenda Items – VOTE | Group 4:40 |
|--|------------|

Parking Lot:

- Remind PLWH members that Full Council is not time to bring up personal concerns.
- ACA Navigators with specific knowledge about impact on HIV/AIDS coverage.
- Mayor's appointment policy.

The next PLWH Advocacy Group meeting is tentatively scheduled for Wednesday, July 30th 2014, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

- | | |
|----------------|------------|
| 9. Adjournment | Group 5:00 |
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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Monday, June 19th, 2014
HIV Health Services
1035 Market Street, Swing Space
3:00-5:00 pm

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Committee Members Present: Ron Hernandez, Kenneth Hornby, T.J. Lee, Ken Pearce, Charles Siron (Co-Chair), Michael Smithwick

Committee Members Absent: Wade Flores [A], Bill Ledford [LoA], Chip Supanich [E- Proxy: Charles Siron]

Others Present: Andrew Lopez [HPPC]

Support Staff Present: Ali Cone, Jennifer Cust, Dave Jordan, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 3:10pm by Co-Chair Siron. Everyone introduced themselves and quorum was established.

2. Review /Approve June 19th, 2014 DRAFT Agenda – VOTE

The June 19th, 2014 DRAFT Agenda was reviewed, and approved.

3. Review /Approve May 21st, 2014 DRAFT Minutes – VOTE

The May 21st, 2014 DRAFT Minutes were reviewed, and approved.

4. Announcements

- Co-Chair Siron announced:
 - The Co-Chairs of Membership and Council Director met with the Mayor's Office to see if the council would be renewing on the council's appointment date or the Mayor's Office approval date. The council will be renewing on the Mayor's approval date.
 - CS Molnar- there is wording in the legislation that says that the council has privy over the membership process. They are realigning all advisory boards to renew on the Mayor's approval date.
 - CM Pearce inquired if the council could be made aware if the Mayor's Office requests an interview with current council member.
 - CM Lee- Is this something we want to keep track of?
 - CS Molnar- absolutely.
- CM Hornby announced that the LTCCC agreed to start working towards a policy for HIV+ and aging. Hopefully there will be a workgroup formed soon.
- CS Molnar announced that the Full Council Summit will occur Friday, Sept 5th. Everything in August is set back to regular schedule.
 - CM Lee noted that Sept 5th might be a hardship for some council members.
 - CM Pearce suggested, in the future, letting the council has more input on date changes for the Summit.

5. Public Comment

- None.

6. HHSPC & HPPC Integration- VOTE

- CS Molnar spoke about the motions that were generated from PLWH, based on a collection of concerns from people who were initially opposed to the merge. The last remaining concern was the absence of a committee structure.
- CS Molnar introduced two documents:
 - Merge Council Flow Chart
 - Comparative side by side scopes of work.
 - CM Pearce- in regard to comprehensive planning listed twice- Is that because you are trying to match to a comparable task?
 - CS Molnar- Yes. In some ways its two different things for one phrase. Developing a jurisdictional plan and constant maintenance of the plan are two different things under the same category.
 - CM Pearce- What committees would you see these two things fitting?
 - CS Molnar- Probably Prevention and Care for now.
- CS Molnar suggested a couple ways to work on the committee structure: either waiting to figure this out, if and when the councils merge, putting a motion forward, or putting the topic on hold while it's being discussed.
 - CM Pearce- I want to hold to what we feel is important instead of a picking and choosing.
- CS Molnar spoke to the point CM Supanich made previously, which was to figure out the council's main concerns, which may require letting some things fall to the side for discussion.
- Andrew Lopez noted that in typical workgroup structure, if a motion is not approved, it would go back to the workgroup to rehash. It may seem like decisions are being made without full input from prevention.
- CS Molnar noted that typically if something is voted down in Full Council, it just goes away. Because this is such a big issue, PLWH felt like trying to tackle the challenges.
- CM Pearce- It's better for us, to point out the issues, instead of just saying no.
- CS Molnar- after these motions are created, it should go on to be discussed by the prevention council for collaborative work.
- CM Lee noted that working on a structure and then voting at the full council might take away some of the hesitation council members had.
- CM Smithwick- prevention voted yes and care voted no, therefore care is doing a process to work on that. I'm assuming to the next thing is to go back to prevention and have them weigh in. There is probably nothing that prevents prevention from going back and working on it.
- Andrew Lopez spoke to the importance of working collaboratively.
- CM Lee and CM Hornby spoke to some concerns with the collaborative workgroup.
- CM Smithwick and CM Hornby spoke to some concerns which prevented council members from voting yes. They noted that they felt a lot of it had to do with not having the details worked out.
- Co-Chair Siron spoke about working collaboratively and thinking about the common goals of a possible merged council.
- CS Molnar noted that there has been some discussion about ways to dialogue between the two councils. At the last leadership meeting with HCCP HHSCP, one of the things that come up was a social or dialogue session to happen in July and joint meeting in Oct. In between that time, both councils can relook at and discuss details.

- Andrew Lopez- Hearing your process helps to clear things up. Seeing motions, was startling. Hearing that it's going to be an open dialogue, helps me understand the motions better.
- The group discussed the plan presented at the Full Council by the collaborative work group.
- The group thanked Andrew for coming to the meeting.

7. EHB Work Group Recommendation- VOTE

- CS Molnar introduced the motion that came from EHB Workgroup when addressing resource recommendations for resource reallocation in the face of ACA and the shift of some dollars from some service categories over to other funding streams:
 - Motion: In the event of additional funds made available due to shifts in funding from Ryan White to other funding streams, those service categories providing Navigation and/or Benefits Counseling (medical case management, non-medical case management, referral for services, psychosocial support and legal service) will be increased up to an additional 25% of their contract amount. Funds will be used to specifically provide Navigation and/or Benefits Counseling support. Any additional funding remaining after the above will be split proportionally across all service categories to allow for cost of living adjustments for contract staff.
 - Dean Goodwin noted that if the motion were to pass, it would only be used for this year. This does not automatically move forward.
 - CS Molnar noted that there was a healthy amount of concern around this motion, not so much around the first paragraph, mainly around the second concern.
 - CM Pearce explained his points of concern with the motion which caused him to vote against it:
 - In regard to the portion that addresses adding 25% additional funding to navigation and benefits counseling. If there was no money specifically added to navigation last year, how do we calculate 25% of zero dollars?
 - Something is lost in trying to segregate this very complex and difficult role of navigation. We need to have a central authority that oversees navigation.
 - He supports a cost of living increase, but without a knowledge of how much money will be left over, it's hard to know if it will be beneficial.
 - There was a lot of talk in the workgroup about mental health, and mental health is not mentioned in the motion.
 - CM Smithwick spoke to his concern with the specific service categories listed and how they were chosen. Also he spoke to psychosocial support being a specific need, itself and to the importance of a cost of living increase.
 - CS Molnar explained that the service categories in the parenthesis are service categories that have staff that administer benefits counseling navigation. Psychosocial support specifically have staff that are care navigators. Legal was added when Ann Donnelly spoke to their role in benefits counseling and navigation.
 - CM Lee inquired about the likelihood of actually getting money back.
 - CS Molnar- some services are mandated now to get reimbursement through different funding sources. What has been made clear is, there is some wiggle room in certain categories to continue to receive Ryan White funds, such as Mental Health, Primary Care, and Substance Use.
 - CM Smithwick- there are agencies that just got an increase that are included in these categories. There are some agencies that are not listed here, that haven't had an increase in years. We will be doubling up on cost of living for some people who just received one.
 - CS Molnar inquired if the group would prefer the motion to not have the service categories listed in the motion.

- CM Smithwick- yes, but I still have some concerns with the motion.
 - CM Smithwick noted that there is a big disparity between those who are compensated well and those who aren't. It could be unfair to give funds percentage wise, across the board and not allocate the funds to staff who are underpaid.
 - CM Smithwick suggested changing, "cost of living" to "salary adjustments".
- CM Pearce amended the motion: In the event of additional funds made available due to shifts in funding from Ryan White to other funding streams, those service categories providing Navigation and/or Benefits Counseling (medical case management, non-medical case management, referral for services, psychosocial support and legal service) will be increased up to an additional 25% of their contract amount. Funds will be used to specifically provide Navigation and/or Benefits Counseling support.

Any additional funding remaining after the above will be split proportionally across all service categories to allow for salary adjustments and service improvements. CM Hornby seconds.

- **Vote: amendment passes.**
 - CM Smithwick- my concerns are those that I already expressed, the selected service categories are not representative of all of the service categories that provide navigation and benefits counseling.
 - CS Molnar- would taking out the parenthetical help?
 - CM Smithwick- but then how would you execute it?
 - CS Molnar- it would require dialogue from the council to DPH.
 - CM Smithwick- don't some of these service categories receive funding from general funds for navigation and benefits counseling.
 - CS Molnar two of these services provide benefits counseling through general funds, one of these categories receives general funds for navigation.
 - CM Smithwick- some of the service categories have been cut and have received no increase or 6 or 7 years. The whole system needs to benefit collectively.
 - CM Pearce spoke to having specific navigation programs, instead of just training across the board. The horizon is so complex, that we need specialists.
- CM Smithwick amended the first paragraph of the motion: In the event of additional funds made available due to shifts in funding from Ryan White to other funding streams, those service categories providing Navigation and/or Benefits Counseling will be increased up to an additional 25% of their contract amount. Funds will be used to specifically provide Navigation and/or Benefits Counseling support. CM Lee seconds.
- **Vote: amendment passes.**
 - CM Pearce inquired about "and/or" benefits counseling and not just navigation.
 - CS Molnar- sometimes those are considered very different things. Navigation address two things, the present concern with ACA and the ongoing concern with navigation in general. Benefits counseling is more specific to ACA and where benefits are coming from. At some agencies, this is being provided together, at some agencies they may only do one.

Motion: In the event of additional funds made available due to shifts in funding from Ryan White to other funding streams, those service categories providing Navigation and/or Benefits Counseling will be increased up to an additional 25% of their contract amount. Funds will be used to specifically provide Navigation and/or Benefits Counseling support. Any additional funding remaining after the above will be split proportionally across all service categories to allow for salary adjustments and service improvements.

○ **Vote:** Motion passes.

- CM Pearce inquired as to why Co-Chair Siron felt uncomfortable with the motion.
 - Co-Chair Siron- because this will tie DPH HHS's hand.
- CS Molnar- In some way it frees them up more, but now they have to dialogue with us more. It makes their side harder and easier at the same time.
- CM Lee suggested getting input from Dean and Celinda.
- CS Molnar- This will require us to have dialogue when we present the motion.

8. Next Meeting Date & Agenda Items- VOTE

The next Membership Committee Meeting is scheduled for Wednesday, July 16th 2014, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

- Parking Lot:
- Remind PWLH members that Full Council is not time to bring up personal concerns.
- ACA navigators with specific knowledge about impact on HIV/AIDS coverage.
- Mayor's appointment policy.

9. Adjournment

- The Meeting was adjourned at 4: 59pm by Co-Chair Siron.





HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Thursday, July 16th 2014
25 Van Ness, 3rd Floor Conference Room
San Francisco, CA
3:00-5:00 pm

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Draft Agenda

- | | |
|--|------------|
| 1. Introductions | Group 3:00 |
| 2. Review/Approve July 16 th 2014 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve June 19 th 2014 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:15 |
| 6. Carry Forward Allocation – VOTE | Group 3:20 |
| <i>The work group will provide a recommendation for use of Carry Forward funds.</i> | |
| 7. Resource Allocation – VOTE | Group 3:50 |
| <i>The work group will provide a recommendation for 2014-2015 resource allocation.</i> | |
| 8. HHSPC & HPPC Integration – VOTE | Group 4:20 |
| <i>The group will discuss a model for subcommittee structures within a merged Council. The group will also provide a recommendation regarding merging the HIV CARE and HIV Prevention Planning Councils.</i> | |
| 9. Next Meeting Date & Agenda Items – VOTE | Group 4:55 |
| Parking Lot: | |
| <i>The next PLWH Advocacy Group meeting is tentatively scheduled for Wednesday, August 20th 2014, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.</i> | |
| 10. Adjournment | Group 5:00 |
-

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

TO PROVIDE A MECHANISM TO ENSURE THE EMPOWERMENT AND PARTICIPATION OF PEOPLE LIVING WITH HIV, SO THAT THEY MAY MORE EFFECTIVELY ADVOCATE FOR THEIR INTERESTS AND NEEDS IN THE RYAN WHITE PLANNING PROCESS.

HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health, AIDS Office
25 Van Ness Avenue, 3rd floor, San Francisco, CA 94102

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Agendas are available on the Internet at <http://www.sfgov.org/bdsupvrs/sunshine.htm>

CANCELLED: PLWH Advocacy Group 8/20

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☐ Carol Hudson (chudson3939@yahoo.com); ☐ Catherine Newell (cathynewell4@gmail.com);
☐ Cantu, Celinda (DPH); ☐ Channing Wayne (cwayne@larkinstreetyouth.org); ...

Cc: ☐ Mark Molnar <mmolnar@shanti.org>; ☐ Jennifer Cust <jcust@shanti.org>;
☐ Dave Jordan <djordan@shanti.org>;

Suggested Meetings

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Hi everyone,

This is a notice that this week's PLWH Advocacy Group has been cancelled.

The next meeting of this group will be next month on Wednesday, September 17th from 3-5 pm at 25 Van Ness Room 330A.

Thank you,
Ali

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PLWH Advocacy Group

Mark Molnar <mmolnar@shanti.org>

Wed 9/10/2014 11:58 AM

Inbox

To: Jennifer Cust <jcust@shanti.org>; Billie Cooper (msbilliecooper@yahoo.com) <msbilliecooper@yahoo.com>; Brian Brophy (brian@alrp.org) <brian@alrp.org>; Ito, Bruce (MYR) <bruce.ito@sfgov.org>; Carol Hudson (chudson3939@yahoo.com) <chudson3939@yahoo.com>; Catherine Newell - Planning Council Member (cathynewell4@gmail.com) <cathynewell4@gmail.com>; Cantu, Celinda (DPH) <celinda.cantu@sfdph.org>; Channing Wayne (cwayne@larkinstreetyouth.org) <cwayne@larkinstreetyouth.org>; Channing Wayne (cwayne@waynecorgroup.com) <cwayne@waynecorgroup.com>; Charles Siron (robles94102@aol.com) <robles94102@aol.com>; Chip Supanich (chipsupanich@gmail.com) <chipsupanich@gmail.com>; Cicily Emerson (cemerson@co.marlin.ca.us) <cemerson@co.marlin.ca.us>; Goodwin, Dean (DPH) <dean.goodwin@sfdph.org>; Don Soto <dsoto@lssnocal.org>; Eric Sutter <esutter@shanti.org>; Aynsley, John (DPH) <john.aynsley@sfdph.org>; johnosage@hotmail.com <johnosage@hotmail.com>; Ken Pearce (kwpsf2@gmail.com) <kwpsf2@gmail.com>; Kenneth Hornby (kennethfunny1@comcast.net) <kennethfunny1@comcast.net>; Hutchcroft, Kevin (DPH) <kevin.hutchcroft@sfdph.org>; 'Kim Gilgenberg-Castillo' <kim@apiwellness.org>; Lee Jewell (rljnsf@gmail.com) <rljnsf@gmail.com>; Linda Walubengo (lwalubengo@larkinstreetyouth.org) <lwalubengo@larkinstreetyouth.org>; Margaret Christina Baran (mbaran@ihssco.org) <mbaran@ihssco.org>; Antonetty, Margot (DPH) <margot.antonetty@sfdph.org>; Heyward, Marguerite (DPH) <marguerite.heyward@sfdph.org>; Hicks, Mary Lawrence (UCSF) <mlhicks@php.ucsf.edu>; Matt Geltmaker (mgeltmaker@smcgov.org) <mgeltmaker@smcgov.org>; Michael Smithwick (msmithwick@maitrisf.org) <msmithwick@maitrisf.org>; Rachel Matillano (rachel.matillano@gmail.com) <rachel.matillano@gmail.com>; Ronaldo G Hernandez (rhonhern@yahoo.com) <rhonhern@yahoo.com>; SF Docs (LIB) <sfdocs@sfppl.org>; Stacia Scherich (staciascherich@hotmail.com) <staciascherich@hotmail.com>; tjlee@sfa.gov <tjlee@sfa.gov>; Wade Flores (walksinwater@netzero.net) <walksinwater@netzero.net>; Blum, Bill (DPH) <bill.blum@sfdph.org>; William Ledford (cacowboybill@gmail.com) <cacowboybill@gmail.com>;

Cc: Dave Jordan <djordan@shanti.org>; Alexandra Cone <acone@shanti.org>; Jennifer Cust <jcust@shanti.org>;

Hi everyone,

This month's PLWH Advocacy Group meeting, scheduled for Wednesday 9/17, has been CANCELED.

Mark

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Monday, October 15th, 2014
HIV Health Services
25 Van Ness, 3rd Floor Conference Room
San Francisco, CA
3:00-5:00 pm

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Committee Members Present: Ron Hernandez, Ken Pearce, Charles Siron (Co-Chair), Matthew Smithwick, Chip Supanich (Co-Chair)

Committee Members Absent: Wade Flores [LoA], Kenneth Hornby [E-Proxy: Charles Siron], Bill Ledford [LoA], T.J. Lee [A], Stacia Scherich [E]

Others Present: Kevin Hutchcroft [DPH HHS]

Support Staff Present: Ali Cone, Jennifer Cust, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 3:41 pm by Co-Chair Supanich everyone introduced themselves and quorum was established.

2. Review /Approve October 15th, 2014 DRAFT Agenda – VOTE

The October 15th, 2014 DRAFT Agenda was reviewed, amended and approved.

3. Review /Approve July 16th, 2014 DRAFT Minutes – VOTE

The July 16th, 2014 DRAFT Minutes were reviewed, and approved.

4. Announcements

- CS Molnar announced:
 - The facilitation training will be scheduled after the doodle is completed. Once the date is secured by the co-chairs the date will go out to Full Council.
 - Kim Gilgenberg-Castillo is no longer on the council.
 - The new GPA co-chair is Ken Pearce
- Co-Chair Supanich announced the community connect event coming up, with representatives from different organizations and two panel discussions. The topics are: employment issues and, "creating a life we never dreamed of", finding meaning later in life. Oct 30th- 11:30-4:30pm at LGBT Center.

5. Public Comments

- None.

6. HIV Prevention Council Meeting

- Co-Chair Supanich- HPPC met last week to do their own process for understanding what a merged council might be. They came up with a motion and topics that that majority of them believed in.
- CS Molnar- HPPC passed two motions, one of them was to support a transition team and the other one was to support the vote to merge and that all motions coming from either council will be recommendations for the combined steering/exec to consider. After the two motions, the HPPC

participated in an exercise to organize important aspects of their work on a council. The important points will be considered during the next HPPC executive meeting to be turned into possible recommendations. Co Chair Supanich brought the motions to the prevention council and they didn't want to review them before they had their own process.

- CM Pearce inquired about the work of the transition team.
- CS Molnar- the transition team has very specific charges around defining the scope of work for the joint steering/ exec. The transition team might help with the designing of the joint exec.
- CM Smithwick- how is this transition team different than the previous workgroup?
 - CS Molnar- their purpose is to define the joint steering/ exec)
- CM Smithwick- asked about some of the contentious issues?
 - CS Molnar- this can only be assumptions or comments, as none of this have been presented to the council.
 - Kevin Hutchcroft- the guidance for community planning was written when the council was designed for half of the council to be DPH, it's a cultural difference. I don't think it's one that can't be reconciled.

7. Merge Next Steps

- CM Smithwick inquired about some of the differing issues with HPPC vs. HHSPC?
 - CS Molnar- Nothing has been discussed or defined, but possibly DPH representation on leadership and committee structure based on risk.
 - Kevin Hutchcroft- the guidance for community planning was written when the council was designed for half of the council to be DPH, it's a cultural difference. I don't think it's one that can't be reconciled
 - Kevin Hutchcroft- the prevention budget is comparable. There is a big cultural difference in prevention side and DPH vs. Care Council and DPH. The charge is different; the prevention money is charged by DPH, not the council.
- CM Pearce spoke about the differences in populations and how the grants are written, etc.
- CM Pearce- there will be conflicts, but it's a matter of compromise.
- CS Molnar- There is going to be a big cultural change when it comes to resource allocation and prioritization. Because of how prevention has to prioritize and allocate is based on EPI. Care allocates larger amount of funds to populations they see as special needs. HRSA officer said there might be changes in charismatic leadership to peer community process.
 - Kevin Hutchcroft- they have different rules for determining funding.
 - Kevin Hutchcroft suggested it was important to highlight similarities as well.
- CM Smithwick noted that there's nothing that says that a merge council couldn't still make directive decisions about Care and recommendations about prevention.
 - Co-Chair Supanich- I think those two functions will remain separate. I hope there will be people from both sides that will populate both committees.
- CM Pearce noted that that DPH being leadership is a difference. Would a compromise be a mandate from our side of DPH?
 - Kevin Hutchcroft- the prevention guidance was planned from the Ryan White experience.
 - Kevin Hutchcroft noted that in San Jose, DPH was co-chair of a prevention committee.
 - CS Molnar- that could be an area of compromise.
 - Co-Chair Siron- in order to have a prevention expert.
 - CM Pearce suggested that with a smaller merged group, maybe there will be a need to have a government involvement and an appointed seat on the care side.
- Co-Chair Siron spoke to the importance of county representative votes.

- Co-Chair Supanich- I could compromise framework of committee structure, but having 33 1/3% is more important to me.
- CM Pearce noted that the reality of someone voting from another county on SF issues could be seen as an issue, but did agree that they should be represented.
 - CS Molnar- to create parity, Marin and San Mateo weigh in on SF, because SF has to approve their allocation and prioritization. Also, their communities cross into SF all the time.
 - CS Molnar- I don't know if we will receive a lot of push back on county representation.
- CM Smithwick- As far as retaining seats, I think there is better ways to do it rather than everyone just reapplying. If we both agree that the council should be equal in numbers to go in and look at the attendance records, it doesn't involve voting records.
- CM Pearce noted that the future membership committee might need equal representation from both sides.
- Co-Chair Siron noted that there is a policy about HIV+ person being a co-chair.
- Co-Chair Supanich inquired if some of these discussion points should happen again, as the transition teams works.
 - CM Pearce spoke in favor of the open discussion.
 - CS Molnar- you might want to meet after the prevention's November's meeting to see what motions they approach.
- Co-Chair Supanich- Suggested meeting on November 19th.
 - The committee agreed.

8. Membership Recruitment- VOTE

- Co-Chair Supanich inquired if there was an official agreement to pause on recruitment from both HPPC and HHSPC?
 - CS Molnar- no there wasn't. Just because we paused on recruitment, doesn't mean that they have to.
 - CS Molnar- we halted membership because of the potential merge. We did this knowing we're lacking in certain demographics. They are filling and HIV+ seat.
 - CM Pearce spoke of his concern with the lack of African American representation.
 - CS Molnar- we could ask membership to look at reappointment. If we're going to lose representation of a demographic, than we do need to recruit, but if not, then it's a balancing act.

9. Next Meeting Date & Agenda Items- VOTE

The next Membership Committee Meeting is scheduled for Wednesday, January 21st 2015, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

10. Adjournment

- The Meeting was adjourned at 4:46 pm by Co-Chair Supanich.

Hi everyone,

Please note that this
month's PLWH
Advocacy Group
Meeting (originally
scheduled for November
19th) has been cancelled.

Thank you,

Ali

114
called
Ali Cone

Program Manager

**San Francisco HIV Health
Services Planning Council**

730 Polk Street, 3rd Floor

San Francisco, CA 94109

**Direct: 415.674.4751 Fax:
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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, January 21st 2015
25 Van Ness, 3rd Floor Room 330A
San Francisco, CA
3:00-5:00 pm

Draft Agenda

- | | | |
|--|---------------------------------|------------|
| 1. Introductions | | Group 3:00 |
| 2. Review/Approve January 21 st 2015 DRAFT Agenda – VOTE | GOVERNMENT
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| 3. Review/Approve October 15 th 2014 DRAFT Minutes – VOTE | JAN 20 2015 | Group 3:07 |
| 4. Announcements | SAN FRANCISCO
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| 5. Public Comment | | Group 3:15 |
| 6. Co-Chair Election – VOTE | | Group 3:20 |
| <i>The group will nominate and select its 2015 Co-Chairs.</i> | | |
| 7. Transition Team | | Group 3:30 |
| <i>The group will discuss the upcoming meetings of the Transition Team.</i> | | |
| 8. HPPC Motions | | Group 4:10 |
| <i>The group will discuss the recommendations recently developed by the HIV Prevention Planning Council.</i> | | |
| 9. Next Meeting Date & Agenda Items – VOTE | | Group 4:55 |
| Parking Lot: | | |
| 10. Adjournment | | Group 5:00 |
-

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Monday, Jan 21st, 2015
HIV Health Services
25 Van Ness, 3rd Floor Conference Room
San Francisco, CA
3:00-5:00 pm

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Committee Members Present: Ron Hernandez, Kenneth Hornby, T.J. Lee, Ken Pearce, Charles Siron (Co-Chair), Michael Smithwick, Chip Supanich (Co-Chair)

Committee Members Absent: Wade Flores [A], Bill Ledford [A], Stacia Scherich [A]

Others Present: Dean Goodwin [DPH HHS]

Support Staff Present: Ali Cone, Jennifer Cust, Dave Jordan, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 3:05 pm by Co-Chair Supanich everyone introduced themselves and quorum was established.

2. Review /Approve January 21st, 2014 DRAFT Agenda – VOTE

The January 21st, 2015 DRAFT Agenda was reviewed, amended and approved.

3. Review /Approve October 15th, 2014 DRAFT Minutes – VOTE

The October 15th, 2014 DRAFT Minutes were reviewed, and approved.

4. Announcements

- CS Molnar announced:
 - Steering has been moved to this Thursday, at the SFAF Swing Space from 4:00pm-6:00pm.
 - CCA decided to choose API as the next target for the Needs Assessment. They also added a motion to explore the possibility of reconvening a HIV and aging workgroup.
 - Because of the makeup of the transition team, which is the committee co-chairs, the council is holding off on committee reselection until April.
 - ACRIA is going to be holding a Need Assessment, in partnership with the Department of Aging.
 - Co-Chair Supanich announced that Muni just approved free transit for people with disabilities and low-income.
 - CM Smithwick reported on the hearing at the Board of Supervisor's Budget Committee to discuss, "Getting to Zero." Sup. Weiner called for the meeting. Sup. Campos spoke about the importance of including people who are most at need in the HIV community and about the importance of the housing component.
 - Dean Goodwin added that both "Getting to Zero" and the backfill request was presented. There will be a separate hearing when the R.W. Part A reduction is known. The backfill was more implied.
 - CM Lee inquired if any part of this plan was to include mental health without substance use.

- Co-Chair Supanich responded that the HPPC made recommendations about substance use, as well as people who have barriers to treatment and looked at ways for bringing people in.

○ The committee discussed the last facilitation training.

5. Public Comments

- None

6. Transition Team

- CS Molnar introduced the Transition Work Group DRAFT Operating Agreements. The Transition team is meeting the last Thursday of the month. On the CARE side, 6 co-chairs will split 3 votes. The transition team only needs to discuss two things: forming and formatting Joint Steering/ Exec.
 - CM Pearce- who are the three non-voting members?
 - CS Molnar- Mark Molnar, Tracey Packer, Dean Goodwin.
 - CM Lee- is there a basic agenda for the next meeting?
 - CM Siron requested that the Transition Team receive the agenda a week ahead.
 - CM Lee requested getting any materials for the transition team as early as possible.
- CM Smithwick inquired if the Transition Team was empowered to make decisions about the scope of work for the Joint Steering/ Exec?
 - CS Molnar- All of the decisions will have to be brought to both councils for approval.
- CS Molnar read the agenda for the Transition Team.
- CS Molnar asked the committee what everyone thinks about the possible makeup of the Joint/Steering Exec.
 - CM Lee- I don't think we can talk about that until the Transition Team happens, we have specific needs for representation and so do they.
 - CS Molnar spoke about the items that would likely need to be figured out during the Transition Team: First the by-laws of both councils need to be adjusted to allow the councils to meet. If the new by-laws pass both councils, then there needs to be logistics figured out- how long the meetings will go, when they'll meet etc. The third conversation would likely be around membership.
 - CM Lee suggested that another item on the agenda should be to develop the next meeting's agenda.
 - CM Pearce- Are both council going to know where the by-laws are going to change?
 - CS Molnar- both councils will have to find the part of the by-laws where there would be a place to merge.
 - CM Lee shared concern for not having enough meetings to make all of the decisions that needed to be made.
 - Co-Chair Supanich noted that the Transition Team has very little authority. The meat of the discussion will be during the Joint Steering/ Exec.
- CS Cone inquired if the structure of the Joint Steering/ Exec and the definition of the membership will have to go to Full Council for approval?
 - CS Molnar- everything that makes a significant change to the council has to come to the Full Council.

7. HPPC Motions

- Co-Chair Supanich introduced the HPPC Recommendations and the HHSPC motions.
 - CM Lee suggested that #2 "Ensuring representation in the new council is reflective and inclusive of the local epidemic and disparities" would be in conflict with the 33 1/3% HIV positive representation mandate.

- CS Molnar- this is already a goal of our council. The council is already doing both #1 and #2.
 - CM Pearce- point #2 is ambiguous enough, to not even discuss it.
- Co-Chair Supanich spoke about the HPPC process to evaluate and organize the priorities of the council. The Executive Committee used the priorities to come up with recommendations.
 - CM Lee inquired about, "Community lens and voice".
 - Co-Chair Supanich- It refers to their PIR and their community engagement event
 - CM Lee noted that to achieve all of the representation from the negative communities, and the positive, their council would be too big.
 - Co-Chair Supanich- there is a lot of overlap, there is HIV- providers on the council.
- Co-Chair Supanich noted that there are many things that are similar, the verbiage might be different, but the values are the same: community input, government officials on the council. There are two areas I see some contention: Government co-chairs and members reapply to new council.
 - CM Lee- I also see difficulties getting a leadership role for an HIV- youth.
 - CM Hernandez inquired about the term limits for members.
 - Co-Chair Supanich- We already have term limits, we already reapply.
 - CM Pearce inquired if members will term out.
 - Co-Chair Supanich suggested that the council will have to inquire about the details later.
 - Co-Chair Siron noted that he would not compromise on the HIV positive representation being 33 1/3 %
 - Co-Chair Supanich noted that all of the recommendations will go to joint steering/ exec it will go to the Full Council for another discussion.
- CS Molnar suggested that since the recommendations are not going to be discussed for a while, the group should look at these points and come up with questions. There are things that need to be clarified. Their recommendations are part of their own process and it can be discussed with our motions once there is a Joint Steering/ Exec.
 - CM Lee spoke in favor of discussing the recommendations now.
 - CS Molnar- PLWH can certainly talk about this and come up with own thoughts and values, it's just that the Full Council or Joint Steering/ Exec won't be discussing for a while.
 - CM Lee asked who the current Prevention Council Co-Chairs are.
 - Co-Chair Supanich- Andrew Lopez, David Gonzalez, Eileen Loughran.
 - Dean Goodwin noted that he appreciated the passion and enthusiasm for the process, but the committee does not know the context or details around the recommendations. They could just be talking points.
 - CS Molnar- there is going to be different process for each council and different cultures.
- CS Cone- I wanted to walk through a little bit of the process. The Joint Executive/ Steering meeting will be the first time there will be a discussion about the HPPC recommendations and the HHSPC motions. The Joint Steering/ Exec will also be creating motions that each council will have to approve. Every single person will still be have to vote on these changes, when they come to the Full Council.
 - CS Molnar- that's true, unless that is changed by Joint Steering/ Exec, which I don't see happening.
- CM Lee noted the council gave the HPPC their motions once they were created, and the HPPC decided not to give their recommendations to the council, but instead wanted them to not be discussed until the Joint Steering/ Exec.
 - CS Molnar- We gave leadership the motions, but their process was not to share them.
- CS Jordan spoke about the need to come together and work with the council culture differences. The Joint steering/ Exec will have time to hash things out. They are going to have to defend their recommendations just like we are going to have to defend our motions.

- Co-Chair Supanich inquired if the HPPC recommendations will be passed to all of the committees?
 CS Molnar: I don't think so. I think that would be problematic, because we're discussing what they assume will be discussed as a particular committee.
- CM Pearce inquired about who would be on the Joint Steering/ Exec. He also asked if staff would be presenting the scope of work and the recommendations.
 CS Molnar: the Joint Exec/ Steering will be defined in the Transition Team, or will go to default which is our Steering and their Exec. In regards to the scope of work, I don't want staff to be put in the position of disseminating all of this information.
 CS Cone suggested reaching out to Eileen to see if she could review the recommendations at the update to the full council.
- Co-Chair Siron noted that he is in favor of 33 1/3% HIV representation, and 3 HIV positive co-chairs for the council.

8. Next Meeting Date & Agenda Items- VOTE

The next Membership Committee Meeting is scheduled for Wednesday, February 18th 2015, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

9. Adjournment

- The Meeting was adjourned at 4:59 pm by Co-Chair Supanich.



HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Monday, Feb 17th, 2015
HIV Health Services
25 Van Ness, 3rd Floor Conference Room
San Francisco, CA
3:00-5:00 pm

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Committee Members Present: Ken Hornby, Charles Siron (Co-Chair), Michael Smithwick, Chip Supanich (Co-Chair)
Committee Members Absent: Wade Flores [A], Ron Hernandez [E], Bill Ledford [E], T.J. Lee [A], Ken Pearce [E], Stacia Scherich [E]
Others Present: Kevin Hutchcroft [DPH HHS]
Support Staff Present: Ali Cone, Jennifer Cust, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 3:05 pm by Co-Chair Supanich everyone introduced themselves and quorum was established.

2. Review /Approve February 17th, 2014 DRAFT Agenda – VOTE

The February 17th, 2015 DRAFT Agenda was reviewed, amended and approved.

3. Review /Approve January 21st, 2014 DRAFT Minutes – VOTE

The January 21st, 2014 DRAFT Minutes were reviewed, and approved.

4. Announcements

- CS Molnar announced that Steering was taking place Thursday, Feb 19 from 4:00- 6:00 pm.
- CM Hornby announced that Acria is having a training March 3rd and 4th, 10:00pm -4:00pm for best practices for caring for the HIV and aging community.

5. Public Comments

- None.

6. Recap of HIV Health Reform Taskforce

- Co-Chair Supanich reviewed the HIV Health Reform Taskforce.
 - Issues with Kaiser changing HIV meds to specialty tier and negatively affecting HIV patients.
 - OA HIPPP, ADAP and Ramsell issues.

7. Effects of ACA on Ryan White Care

- Co-Chair Supanich announced that there are a group from the University of Chicago who is doing a research project on the effects of ACA on Ryan White Councils. Some of the council members will be meeting with the group. In preparation, I could some inputs about the effects. There was a drop in demand for some service categories. We have shifted some funds in the last few years to accommodate the changes.

- ❑ CS Molnar- increased needs of case management for navigation and benefits counseling with the changing need. The council can rely on DPH to provide Ball Park figures to show where funding is moving. They council can continue to revisit the recommendation that the EHB workgroup proposed- use dollars to increase support services.
- ❑ CM Hornby- there are talks about budget cuts with mental health and those cuts could take place before ACA kicks in for Mental Health. Especially with the HIV and aging population who is dealing with PTSD.
- ❑ CS Molnar- the city is considering cuts for mental health?
- ❑ CM Smithwick- I read that the city was explicitly not going to make cuts.
- ❑ Kevin Hutchcroft- even if there's a modest increase, this is perhaps a need that is not being addressed.
- ❑ Co-Chair Siron inquired if there was any way to get an estimate of funding savings from the changes to ACA.
 - CS Molnar noted that it could be asked of HHS.
 - Kevin Hutchcroft- I'm sure whatever data is available, will be presented.

8. Transition Team

- CS Molnar- overall it was a positive meeting. There was an overall feeling of both councils trying to understand both councils. Things that were discussed that will be appearing on next weeks agenda:
 - ❑ By-laws will be pulled out to see where the councils can merge steering and exec.
 - ❑ The possibility of having an outside consultant to facilitate the joint steering/exec.
 - ❑ Snapshots of funding and where it goes
 - ❑ An overview of the Council Director's position.
- CS Molnar- the main concerns from the care side was that a consumer voice will be lost and from the prevention side it was that prevention efforts might be swallowed into care.
- Co-Chair Supanich spoke about concern for some of the recommendations/ motions- one being the reapplying to the council. Encouraging people to think of how the council could work, it doesn't have to look like HPPC or HHPSC. The goal is to provide services for those who are HIV positive or are at risk.
- CM Smithwick- if the prevention council is concerned that they will be subsumed into care- that kind of already happened because of clinical results. With regard to people stepping off the council and reapplying- CARE has voiced that they don't want that to happen and Prevention does. Why does prevention want everyone to step off and reapply?
 - ❑ Co-Chair Siron- they want term limits. They want the entire community to have a chance. They don't want the same people to be the only voices.
 - ❑ CM Smithwick- I understand why they want everyone to reapply, but why is it that they want that. It could be that their council is more personality driven etc.
 - ❑ Co-Chair Siron- I'm not ready to compromise on reapplying.
 - ❑ CM Hornby spoke about the learning curve of the council, and how people need time to be affective on the council.
 - ❑ CS Molnar- I also heard that reapplying was something that happened to their council and it was successful. There was also an idea around- hard for them to envision a council that might have 60 or 70 people.
 - ❑ CS Cone- I haven't heard a lot of conversations about term limits or reapplying.
 - ❑ Co-Chair Supanich- that was added by the executive committee.

- Co-Chair Siron- had no problem with compromising.
- Kevin Hutchcroft- I didn't hear any hard line. I think it could be that prevention redid their council. I can't imagine that Tracey tipped her hand. I Agree with Ken, there is a lot of science to familiarize yourself with policy and contribute.
- Co-Chair Supanich- you can't develop leadership within two years.
- CM Smithwick- I hope when the discussions come up, is not just be two sides, it needs to look at what we're trying to accomplish. If they want to have people reapply, I hope it doesn't happen all at once, because there will be 6 months of ineffective policy.
- Co-Chair Supanich- spoke about the fear of the CARE council and the lack of discussion.
- Kevin Hutchcroft- noted that there hasn't been a place to discuss the motions and recommendations.
- CS Cone- Prevention has not looked at our motions, so their recommendations are not counter points.
- CS Siron spoke about fears of the CARE council and rumors.
- CM Hornby spoke about their process of not looking at the recommendations.
- Kevin Hutchcroft- spoke about funding. The funding streams will be spelled out by HHS. They are detailed excruciatingly.
- CS Cust spoke about the

9. Merge Process

- CM Smithwick- I hope that the decisions are made to serve clients and not just egos.
- CM Hornby- it seems that both councils want to head in that direction.
- Kevin Hutchcroft- It's not likely that we're going to end up with a perfect council. We're not going to have a finished product at this end of this merge, we'll have to keep at it. We have an on-going opportunity to provide input. A lot of what started this- the HIV study that found that people that are virally suppress are 96% less likely to transmit.
- CM Smithwick- so viral suppression is a better prevention model than even condoms.
- CS Cone- wanted to inquire if we should add #8 and #9 to the next agenda. There might be more things to discuss for the next meeting: Transition team, task list for joint steering/ exec, merge discussion at full council, bills update.
- Co-Chair Supanich inquired if they should meet next month.
- Co-Chair Siron spoke in favor of meeting, and he agreed to call the positive members for the next meeting.
- CS Smithwick- when we formed this committee- didn't we set up guidelines and membership.

10. Next Meeting Date & Agenda Items- VOTE

The next Membership Committee Meeting is scheduled for Wednesday, March 18th 2015, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

11. Adjournment

- The Meeting was adjourned at 4:14 pm by Co-Chair Supanich .





HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, February 18th 2015
25 Van Ness, 3rd Floor Room 330A
San Francisco, CA
3:00-5:00 pm

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Draft Agenda

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|---|------------|
| 1. Introductions | Group 3:00 |
| 2. Review/Approve February 18 th 2015 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve January 21 st 2015 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:15 |
| 6. Recap of Supervisor Wiener's PLWH & Social Security Hearing | Group 3:20 |
| <i>The group will discuss Supervisor Wiener's hearing on PLWH whose private disability insurance terminates at social security eligibility.</i> | |
| 7. Effects of ACA on Ryan White Care | Group 3:40 |
| <i>The group will review and discuss UChicago study on effects of the Affordable Care Act on Ryan White services.</i> | |
| 8. Transition Team | Group 4:00 |
| <i>The group will recap the first meeting of the Transition Team.</i> | |
| 9. Merge Process | Group 4:20 |
| <i>The group will have an open discussion on the merge process.</i> | |
| 10. Next Meeting Date & Agenda Items – VOTE | Group 4:55 |
| Parking Lot: | |
| 11. Adjournment | Group 5:00 |
-

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

TO PROVIDE A MECHANISM TO ENSURE THE EMPOWERMENT AND PARTICIPATION OF PEOPLE LIVING WITH HIV, SO THAT THEY MAY MORE EFFECTIVELY ADVOCATE FOR THEIR INTERESTS AND NEEDS IN THE RYAN WHITE PLANNING PROCESS.

HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health, AIDS Office
25 Von Ness Avenue, 5th floor, San Francisco, CA 94102

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Agendas are available on the Internet at <http://www.sfgov.org/council>

Hi everyone,

Please note that the PLWH Advocacy Group meeting scheduled for Wednesday, March 18th has been **CANCELLED**.

Thank you,

Ali

Ali Cone

Program Manager

San Francisco HIV Health Services Planning Council

730 Polk Street, 3rd Floor

San Francisco, CA 94109

Direct: 415.674.4751 Fax: 415.674.0373

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, April 15th 2015
25 Van Ness, 3rd Floor Room 330A
San Francisco, CA
3:00-5:00 pm

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Draft Agenda

- | | |
|--|------------|
| 1. Introductions | Group 3:00 |
| 2. Review/Approve April 15 th 2015 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve February 18 th 2015 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:15 |
| 6. Transition Team | Group 3:20 |
| <i>The group will discuss the Transition Team and the motions coming to the HHSPC from that group.</i> | |
| 7. Joint Leadership Work Group | Group 4:00 |
| <i>The group will discuss the upcoming Joint Leadership Work Group between the HHSPC and the HPPC.</i> | |
| 8. Next Meeting Date & Agenda Items – VOTE | Group 4:55 |
| Parking Lot: | |
| 9. Adjournment | Group 5:00 |
-

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Agendas are available on the Internet at <http://www.sfcarecouncil.org>



HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Monday, April 15th, 2015
HIV Health Services
25 Van Ness, 3rd Floor Conference Room
San Francisco, CA
3:00-5:00 pm

Committee Members Present: Ron Hernandez, Bill Ledford, T.J. Lee, Charles Siron (Co-Chair), Michael Smithwick, Chip Supanich (Co-Chair)

Committee Members Absent: Wade Flores [A], Ken Pearce [A], Stacia Scherich [E]

Others Present: Kevin Hutchcroft [DPH HHS]

Support Staff Present: Ali Cone, Jennifer Cust, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 3:05 pm by Co-Chair Supanich everyone introduced themselves and quorum was established.

2. Review /Approve April 15th, 2014 DRAFT Agenda – VOTE

The April 15th, 2015 DRAFT Agenda was reviewed, amended and approved.

3. Review /Approve January 21st, 2014 DRAFT Minutes – VOTE

The February 18th, 2014 DRAFT Minutes were reviewed, and approved.

4. Announcements

- None.

5. Public Comments

- None.

6. Transition Team

- CS Cust introduced the three motions coming from the Transition Team:
 - To form a Joint Steering/ Executive Committee that consists of eight representatives from HHSPC (six representatives from the Subcommittee Co-Chairs in Steering and two At-large Members) and up to eight representatives from HPPC (the current five Executives Members and an additional three At-large Members).
 - To have a three hour Joint Steering/ Executive Committee Meeting held once a month where each Council would have one hour of their own business and one hour of joint business.
 - To have Y's Change be the Consultant Firm to facilitate the Joint Steering/ Executive meetings
 - CS Molnar- all of these motions and the operating guidelines will be coming from steering and then the full council to be voted on in advance of the May 28th meeting.

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- CM Siron spoke about his issues with the first motion. We voted for model A, which includes the entire Steering Committee.
 - Co-Chair Supanich noted that the motion was a gesture of good faith and a willingness to bend a little. If we had 12 members voting and they could only come up with 5 or 6, then it would be a disadvantage of the meeting and not receiving their input fully. At any given meeting, there probably won't be parity. Even though we made it equal, not everyone will be able to attend everything.
 - Co-Chair Supanich inquired if the current models would supersede Model A.
 - CS Molnar noted that there was no motion speaking to the membership. The motions adjust the model. The model doesn't speak to changing structure of Steering or Executive.
 - CM Ledford said that this motion isn't actually really restructuring anything.
 - CM Hernandez- When you have one vote for each committee, will they share that vote or does the committee elect one person each time?
 - CS Molnar- each committee could decide how to do that, but most common has been for both members to attend and share a vote.
 - CM Siron spoke about the voting structure, and noted that it was not clear during the Transition Team Meeting who would get full votes, or share a vote.
 - The committee discussed the voting structure.
 - CM Siron agreed to explain it to the Council during the Full Council Meeting.
-
- Co-Chair Supanich spoke about the Transition Team meeting and the vetting process for hiring the consultant. He also noted that there was a long discussion about proxy voting and both sides seemed to be in support. It turns out that 1/3rd of the HPPC's membership is positive.
 - CS Molnar noted that the Joint Steering/Executive group will be a workgroup and not a committee, due to membership and by-law changes.
 - CS Molnar announced that the first three hour meeting will be on May 28th from 3-6 pm. Prevention is the first hour and Care will be the last.
 - CM Hernandez inquired about the 3 hour meeting. During the individual segments, what will the other side do?
 - CS Molnar- during each of those specific times, the other members will be considered public
 - CM Siron noted that everyone is encouraged to come to all three hours.
 - Co-Chair Supanich spoke about the importance of each council getting a chance to watch each other's work to help us understand each other's cultures etc.
 - CS Molnar inquired if the Council should vote to include another At-Large member?
 - The committee agreed that they should.
 - CM Lee inquired if the staff could send out an announcement that there will be a vote for At-Large members
 - CM Hernandez inquired about the voting structure.
 - CS Molnar- It's a vote for each committee and then the two At-Large members. Each segment of the joint meeting will have a different membership and voting structure.
 - CM Smithwick asked how are the two organizations aligned or not aligned when it comes to attendance.
 - CS Molnar and Co-Chair Supanich were not sure about the specifics of the HPPC's attendance policy.
 - CM Ledford read the attendance policy from the HPPC website.

- CM Lee suggested that there should have been one more Transition Team meeting. The details that were hashed out at the leadership meeting should have been brought to the whole body. He also noted that the Council should have been privy to information about hiring a consultant.
 - Co-Chair Supanich spoke to the process of hiring the consultant.
- The group discussed the possibility of HPPC going from quarterly to monthly meetings and the new level of engagement that it requires.
- CM Siron inquired about more details on the operation guidelines and proxy voting.
 - CS Molnar the agreements follows the first motion and really spells it out. It has basic language around who provides staffing. It also defines the mission. It's a version of what we've seen before with the Transition Team and Collaborative Workgroup.

7. Joint Leadership Workgroup

- This topic was discussed in the prior agenda.

8. Next Meeting Date & Agenda Items- VOTE

The next Membership Committee Meeting is scheduled for Wednesday, May 20th 2015, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

9. Adjournment

- The Meeting was adjourned at 4:14 pm by Co-Chair Supanich .



HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, May 20th 2015
25 Van Ness, 3rd Floor Room 330A
San Francisco, CA
3:00-4:30 pm

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Draft Agenda

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|--|------------|
| 1. Introductions | Group 3:00 |
| 2. Review/Approve May 20 th 2015 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve April 15 th 2015 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:15 |
| 6. Resource Allocation – VOTE | Group 3:20 |
- The group will develop a tiered resource allocation scenario regarding any additional funds that become available due to the movement of funding from RWPA to other funding sources.*
- | | |
|--|------------|
| 7. Next Meeting Date & Agenda Items – VOTE | Group 4:25 |
|--|------------|
- Parking Lot:
- | | |
|----------------|------------|
| 8. Adjournment | Group 4:30 |
|----------------|------------|

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

TO PROVIDE A MECHANISM TO ENSURE THE EMPOWERMENT AND PARTICIPATION OF PEOPLE LIVING WITH HIV, SO THAT THEY MAY MORE EFFECTIVELY ADVOCATE FOR THEIR INTERESTS AND NEEDS IN THE RYAN WHITE PLANNING PROCESS.

*HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109*

San Francisco Department of Public Health, AIDS Office

25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The meeting facility is handicap accessible. For information about MUNI accessible services, call 923-6142.

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Agendas are available on the Internet at <http://www.sfcarecouncil.org>



HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Monday, May 20th, 2015
HIV Health Services
25 Van Ness, 3rd Floor Conference Room
San Francisco, CA
3:00-5:00 pm

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Committee Members Present: Wade Flores, Charles Siron (Co-Chair), Chip Supanich (Co-Chair)
Committee Members Absent: Ron Hernandez [E: Proxy- Wade Flores], Kenneth Hornby [A], Bill Ledford [E], T.J. Lee [A], Ken Pearce [A], Stacia Scherich [E], Michael Smithwick [E]
Others Present:
Support Staff Present: Ali Cone, Jennifer Cust, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 3:08 pm by Co-Chair Siron everyone introduced themselves and quorum was established.

2. Review /Approve May 20th, 2014 DRAFT Agenda – VOTE

The May 20th, 2015 DRAFT Agenda was reviewed, and recommended to be approved.

3. Review /Approve April 15th, 2014 DRAFT Minutes – VOTE

The April 15th, 2014 DRAFT Minutes were reviewed, and recommended to be approved.

4. Announcements

- CS Molnar announced at the first Joint Steering/ Exec meeting will be May 28th from 3:00 to 6:00pm at the SF Aids Foundation.

5. Public Comments

- None.

6. Resource Allocation- VOTE

- CS Molnar noted that because of the potential overlap, the committees would be discussing the resource allocation for the potential savings from some services moving from Ryan White to ACA separately from carry forward funding. This meeting will just be to look at funds that are possibly going to be freed up from the move over to ACA. Dean will be back in time for CCA and he should have a general amount available for discussion. This group can still come up with tiered recommendations, knowing that the next meeting we'll have a better idea of the funds.
- CS Molnar introduced a sheet that included:
 - Previous project-based Carry Forward Funding:
 - \$295,000- Benefits Counseling
 - \$100,00 Aging Support
 - Discussed during 2014-2015 HHSPC Meetings:
 - Proportionally increase that parallels City increases given to government contractors.

- Food Support to decrease systematic impact of food needs and to reduce food insecurity.
 - Navigation support for clients to promote ease of access and connection to pertinent services within the continuum of care.
 - Navigation training for providers regarding SF continuum of care
 - Co-Pay assistance.
 - 2014 Motion (from EHB workgroup).
- Co-Chair Supanich inquired about the benefits counseling from the project-based carry forward funding.
 - CS Molnar noted that it was programs housed at PRC and is intended to help clients with issues stemming from ACA. The two projects that received carry forward funds last year will be presenting at the next Full Council meeting.
 - Co-Chair Supanich noted that he would be interested in putting money into aging support and not just rely on carry-forward funding. Relying on carry-forward doesn't guarantee continued support and makes it hard to retain staff.
 - CM Flores inquired about the funding for aging support.
 - CS Molnar- the aging support program received Carry forward funding last year, but does not have on-going funding.
 - Co-Chair Supanich discussed:
 - CODB increases: If the Council decided to do some proportionally increased to match what general fund gave, 1.5% is \$220,000.
 - Food: didn't want to allocate small amounts of funds without making a difference. There is a trend of some of the food services serving less HIV clients and if money was allocated, he would like to see more HIV clients served.
 - Navigation training to providers: How would that be distributed?
 - CS Molnar- A program would have to be devised. That question comes second.
 - Co-Chair Supanich- the one thing I heard from the front line workers is that there just isn't enough people. The resources might be best serviced for new hires.
 - CS Molnar- I think the lack of knowledge around the system of care is something coming from the actual frontline workers meeting. I can't speak so much about it, as I was not at the event.
 - CM Flores inquired about peer advocacy.
 - CS Molnar- that category doesn't exist anymore, but that service is provided within certain service categories.
 - CM Flores asked for the service categories that were affected by the move from R.W. to ACA.
 - CS Molnar noted that the Council received a handout a while ago with the 5 categories.
 - The group looked at each bullet point and decided that their top priorities were as followed:
 - Benefits counseling
 - Aging Support
 - Navigation support
 - Emergency Financial Assistance
 - Food
 - Proportional increase that parallels City increase to government contractors
 - Navigation training for providers regarding SF continuum of care.
 - Co-Chair Supanich inquired about the motion possibilities, and if the group should have monetary amounts or just percentages.
 - CS Molnar noted that there could be a second discussion with DPH once dollar amounts come in, but for the time being it would have to be tiered.

- Co-Chair Supanich moved:
 - In the event of additional funds made available due to shifts in funding from RW to other funding streams, the benefits counseling and aging support projects currently funded by carry-forward funding will be fully funded on an ongoing basis.
 - If additional funding is available:
 - The service category emergency financial assistance will be increased to allow for co-pay assistance.
 - The service category psychosocial support will be increased to allow for increased navigation support.
 - Any additional funding remaining after the above will be used for:
 1. Increase to Food Services.
 2. Navigation training for providers.
 3. Proportional increase across all service categories for cost of doing business increases.
- Co-Chair Siron seconded.
- Vote: Motion Passes. See attached: row [1] for vote breakdown.
- CM Supanich noted that he would only want to increase food if it is significant enough to make a difference in eligibility.

7. Next Meeting Date & Agenda Items- VOTE

- Co-Chair Supanich spoke about the low attendance and how important it is to have a strong consumer voice.
 - CS Molnar suggested that they could make a pitch for PLWH at the next Full Council Meeting.

The next Membership Committee Meeting is scheduled for Wednesday, June 17th 2015, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

8. Adjournment

- The Meeting was adjourned at 3:54 pm by Co-Chair Supanich.



HIV Health Services Planning Council
 PLWH ADVOCACY GROUP
 Wednesday, June 17th 2015
 San Francisco AIDS Foundation
 1035 Market St. 3rd Floor Room 3D
 3:00 – 5:00 pm

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- | | |
|---|------------|
| 1. Introductions | Group 3:00 |
| 2. Review/Approve June 17 th 2015 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve May 20 th 2015 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:15 |
| 6. Carry-Forward Allocation – VOTE | Group 3:20 |
| <i>The group will develop a resource allocation scenario regarding carry-forward funding.</i> | |
| 7. Resource Allocation – VOTE | Group 4:00 |
| <i>The group will develop flat, reduced, and increased funding scenarios for resource allocation.</i> | |
| 8. Membership Recruitment | Group 4:40 |
| 9. Next Meeting Date & Agenda Items – VOTE | Group 4:55 |
| Parking Lot: | |
| 10. Adjournment | Group 5:00 |

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HIV Health Services Planning Council

PLWH ADVOCACY GROUP

Wednesday, June 17th, 2015

San Francisco AIDS Foundation

1035 Market Street, Swing Space

San Francisco, CA

3:00-5:00 pm

Committee Members Present: Ron Hernandez, Bill Ledford, T.J. Lee, Michael Smithwick, Chip Supanich (Co-Chair)

Committee Members Absent: Wade Flores [E], Ken Pearce [A], Stacia Scherich [A], Charles Siron [E: Proxy- Chip Supanich]

Others Present:

Support Staff Present: Ali Cone, Jennifer Cust, Mark Molnar

Draft Minutes

1. Introductions

The meeting was called to order at 3:20 pm by Co-Chair Supanich. Everyone introduced themselves and quorum was established.

2. Review /Approve June 17th, 2015 DRAFT Agenda – VOTE

The June 17th, 2015 DRAFT Agenda was reviewed, and recommended to be approved.

3. Review /Approve May 20th, 2015 DRAFT Minutes – VOTE

The May 20th, 2014 DRAFT Minutes were reviewed, and recommended to be approved.

4. Announcements

- None.

5. Public Comments

- None

6. Carry-Forward Allocation- VOTE

- The group developed a resource allocation scenario regarding carry-forward funding.
- CS Molnar introduced the carry forward allocation from 2014. This year Dean projected \$400,000 for carry-forward allocation. There are two programs that were funded last year: aging support, and benefits training.
 - Co-Chair Supanich inquired about the motion for resource allocation that came from PLWH last month.
 - CS Molnar spoke about the changes to the motion through the committees.
 - Co-Chair Supanich inquired about the two programs that may be funded by the resource allocation coming from RW funds that may be freed up from ACA.
 - CS Molnar- the resource allocations that come from the possible freeing up of RW funds would be for next year, if at all, but the carry-forward allocation would be for this year.

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- ❑ CM Smithwick- it seems odd to me that there would be support around a changed approach for next year, but we'll be going back to the old model for this year.
- ❑ CM Smithwick inquired about benefits counseling and if the need will go down because the transition of ACA will have already happened.
 - CS Molnar- we will receive a presentation from the benefits program at the Full Council. They didn't speak about increased or decreased funding.
- ❑ CM Smithwick- It seemed like benefits counseling was a temporary need, but it seems to be a permanent issue.
- ❑ Co-Chair Supanich- I'm concerned if we fund the two programs, there won't be funding for anything else. I don't know how to rectify that.
 - CS Molnar- have you considered parity in the programs or changing the amounts?
- ❑ CS Cone inquired if the programs both needed the same amount of funding as last year.
 - CS Molnar noted that aging support listed their desired amount in the presentation. Not sure about benefits counseling.
- ❑ CM Smithwick inquired if the need for benefits counseling peaked, plateaued or dropped.
 - CS Cone and CS Cust spoke about the HIV Health Services Task Force and information about navigation/ benefits.
- Co-Chair Supanich suggested a presentation about the client need for benefits counseling and if it's changing.
- Co-Chair Supanich- I would like to decrease some funding for benefits counseling, to help pay for some other things. We have \$100 less than last year, so maybe a proportional cut will be justifiable.
- CM Smithwick- I think if a service continues to receive funding, than it's expected to continue.
- CS Molnar suggested the committee could tier the vouchers and check with DPH to see where the vouchers are needed.
- Co-Chair Supanich- do we want to drop emergency financial assistance?
 - CM Smithwick- drop it as to not dilute the rest of the money?
 - Co-Chair Supanich- yes.
- Co-Chair Supanich inquired if the hygiene kits were created.
 - CS Molnar- they were.
- Co-Chair Supanich went through each item on the list.
- CM Ledford spoke about the hygiene kits.
- Co-Chair Supanich inquired if the committee should eliminate some things?
 - CM Smithwick- I think we should bring down some of the amounts of money from the programs, to fit in some of the vouchers.
- **Co-Supanich moved to prioritize the following for carry forward resource allocation:**
 - \$200,000- Benefits training
 - \$100,00- Aging Support
- **With the remaining funding to be distributed amongst vouchers:**
 - Grocery
 - Clothing
 - Taxi
- **CM Ledford seconded.**
 - **VOTE: motion passes. See attached: row [1] for vote breakdown.**
- The group spoke about the vouchers.
- The group spoke about the hygiene kits.

7. Resource Allocation- VOTE

- The group developed flat, reduced, and increased funding scenarios for resource allocation.
- CS Molnar announced that the grant came in, and it was slightly increased, by \$6,000.
- CS Molnar introduced the 2014 Summit Results as an example.
- **CM Smithwick moved to:**
 - **Decreased Funding:**
 - In the event of decreased funding, for the first 10% of reductions, allocations for services that are covered under California's essential health benefits package will be reduced proportionately. If further reduced allocation is required, reductions will occur proportionally across all service categories.
 - **Flat Funding:**
 - If funding remains at the current level, service category resource allocation will remain level across all categories.
 - **Increased Funding:**
 - In the event of increased funding, increases will occur proportionally across all service categories.
- **CM Lee seconded.**
 - **VOTE: Motion passes. See attached: row [2] for vote breakdown.**

8. Membership Recruitment

- CS Molnar noted that CM Hornby will be leaving the Council. He suggested that the council try to recruit for a member that may represent the aging community, as Ken was an advocate for that community. He was also the Co-Chair of CCA and on LTCCC.
- Co-Chair Supanich noted that he may know some people who were interesting.
- The group discussed the moratorium on recruitment and how it was lifted for targeted communities.
- CS Cust- CM Lee is the alternate representative of the LTCCC.
 - CM Lee agreed to look into the responsibilities and meeting times. The group will revisit a LTCCC replacement, once CM Lee decides.

The next Membership Committee Meeting is scheduled for Wednesday, Sept 16, 2015, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

9. Adjournment

- The Meeting was adjourned at 4:12 pm by Co-Chair Supanich.

PLWH Advocacy Group

HIV Health Services Planning Council

Roll Call: P=Present; A=Absent; E=Excused; L=Leave of Absence

Votes: Y=Yes; N=No; B=Abstain; R=Recused (deduct from quorum)

May 20th, 2015

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Wade Flores	E	-	-							
2.	Ron Hernandez	P	Y	Y							
3.	Kenneth Hornby	P	Y	Y							

4.	Bill Ledford	P	Y	Y															
5.	T.J. Lee	P	Y	Y															
6.	Ken Pearce	A	-	-															
7.	Stacia Scherich	A	-	-															
8.	Charles Siron (Co-Chair) Proxy: Chip Supanich	E	Y	Y															
9.	Michael Smithwick	P	Y	Y															
10.	Chip Supanich (Co-Chair)	P	Y	Y															

Ayes		7	7																
Nays																			
Abstain																			

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PLWH Advocacy Group CANCELLED

AC Alexandra Cone <acone@shanti.org>

Reply |

To: ☐ 'SF_HIV_Health_Services_Planning_Council@yahoo.com'; ...

Thu 9/10/2015 12:50 PM

Hi everyone,

This month's PLWH Advocacy Group meeting, originally scheduled for next Wednesday September 16th, has been **CANCELLED**.

Thanks,
Ali

Ali Cone

Program Manager
San Francisco HIV Health Services Planning Council
730 Polk Street, 3rd Floor
San Francisco, CA 94109
Direct: 415.674.4751 Fax: 415.674.0373
www.sfcarescouncil.org

Hi everyone,

Since our schedule is a little different this month, I wanted to clarify which meetings are cancelled and which are still on.

GPA (10/13), PLWH Advocacy Group (10/21), and Full Council (10/26) are all cancelled this month. The remaining schedule is as follows:

Membership Committee

Monday, October 19th 2:30-4:00 pm

San Francisco AIDS Foundation, 3rd Floor Rm 3D

Steering Committee

Monday, October 19th 2:30-4:00 pm

San Francisco AIDS Foundation, 3rd Floor Rm 3D

Joint Leadership Work Group

Thursday, October 22nd 4:00-6:00 pm

San Francisco AIDS Foundation, 3rd Floor Swing Space

Ali Cone

Program Manager

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San Francisco, CA 94109

Direct: 415.674.4751 Fax: 415.674.0373

www.sfcarecouncil.org

Hi everyone,

The PLWH Advocacy Group meeting scheduled for next Wednesday, November 18th has been CANCELLED. This group will reconvene in January.

Thank you,

Ali

Ali Cone

Program Manager

San Francisco HIV Health Services Planning Council

730 Polk Street, 3rd Floor

San Francisco, CA 94109

Direct: 415.674.4751 Fax: 415.674.0373

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, January 20th 2016
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

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Draft Agenda

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| 2. Review/Approve January 20 th 2016 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve June 17 th 2015 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:15 |
| 6. Overview of Merge Process | Group 3:20 |
| <i>The group will discuss the merge process to date.</i> | |
| 7. Roadmap for 2016 | Group 3:50 |
| <i>The group will review the roadmap for 2016 as presented in the Joint Leadership Work Group.</i> | |
| 8. Review of Joint Leadership Work Group | Group 4:10 |
| <i>The group will go over the work accomplished by the Joint Leadership Work Group and how the motions from the HHSPC in 2014 have been incorporated into the vision, bylaws and policies of the merged council.</i> | |
| 9. Next Meeting Date & Agenda Items – VOTE | Group 4:55 |
| Parking Lot: | |
| 10. Adjournment | Group 5:00 |
-

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, January 20th 2016
25 Van Ness, 8th floor conference room
San Francisco, CA
3:00-5:00 pm

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Committee Members Present: Ron Hernandez, Bill Ledford, Ken Pearce, Michael Smithwick, Chip Supanich (Co-Chair)

Committee Members Absent: Wade Flores [E], T.J. Lee [A], Stacia Scherich [A], Charles Siron [E: Proxy- Chip Supanich]

Others Present: Kevin Hutchcroft [DPH HHS]

Support Staff Present: Ali Cone, Mark Molnar, Liz Stumm

Draft Minutes

1. Introductions

The meeting was called to order at pm 3:14 by Co-Chair Supanich. Everyone introduced themselves and quorum was established.

2. Review /Approve January 20th 2016 DRAFT Agenda – VOTE

The January 20th 2016 DRAFT Agenda was reviewed and approved by consensus.

3. Review /Approve June 17th 2015 DRAFT Minutes – VOTE

The June 17th 2015 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Cone announced new CS Liz Stumm.
- CM Ledford announced that he was getting “William’s Place” up and running.
- Kevin Hutchcroft announced that there is a mobile friendly version of the resource guide that is now available online.

5. Public Comment

- None.

6. Overview of Merge Process

- The group discussed the merge process to date.
 - Co-Chair Supanich walked through the merge process to date, including discussion issues by month and what remains to be done.
 - The merge date is tentatively set for May and the first joint meeting will be held in June.
 - CM Pearce spoke in favor of having policies come through Joint Leadership.
 - Co-Chair Supanich noted that several members from both Councils will be on the P&P work group and that plenty of voices from both sides will be heard.

- ◻ CM Pearce noted that things are going to change constantly over time and that major bylaw changes need to be reviewed. He requested a statement to clarify changes so that people are aware of what the workgroup is actually doing.
 - CS Cone noted that bylaws will be reviewed in April before the merge.
 - Co-Chair Supanich noted that the two staffs are working on bylaws and that the work group is working on P&P.
- ◻ CS Cone noted that the work group asked us to prioritize the policies that will allow the merged council to function.
 - The group clarifies which motions have been voted on at Joint Leadership and which have cleared by both Councils.
 - CM Pearce requested a document with up-to date votes approved by the Joint Councils.
- ◻ Motions from the Joint Leadership Work Group that need to be approved by the Full Council:
 - 40 is the maximum number upon attrition.
 - To have four Council Co-Chairs: one government co-chair seat and three co-chairs seats that include the following communities or attributes: people of color, women, HIV positive consumers, a consumer of prevention services, and an individual who is unaffiliated.
 - The combined council will have regular monthly meeting for 3 hours then doodle for time and date.

7. Roadmap for 2016

- The group reviewed the roadmap for 2016 as presented in the Joint Leadership Work Group.
 - Co-Chair Supanich gave a roadmap overview.
 - There are 2 work groups: Integrated Plan and Policy and Procedure.
 - We will merge councils in May 2016.
 - Monthly meetings: A straw poll indicated that Prevention was on board with monthly meetings. This has not been voted on by Full Council.
 - The name of the merged council was discussed, potentially voting on a name at the Joint Council meeting.
 - CS Molnar noted that the Joint Leadership Work Group suggested creating a mini list of potential names for people to discuss and vote on.

8. Review of Joint Leadership Work Group

- The group reviewed the work accomplished by the Joint Leadership Work Group.
 - Discussion on how the motions from the HHSPC in 2014 have been incorporated into the vision, bylaws and policies of the merged council.
 - Co-Chair Supanich noted that the 2014 list is very in line with what Joint Leadership Work Group has come up with.
 - The group did a side by side comparison of the Joint Leadership motions:
 - 1/3 unaffiliated- does not include leadership roles or meetings.
 - Leadership positions- there will be one government Co-Chair that will be appointed.
 - Discussion of 40 or 45 as the maximum number upon attrition.
 - a. Discussed mandated seats on both councils and overlap.
 - b. CM Pearce expressed concern about 40 being the maximum number of mandated seats, does not give us enough wiggle room.
 - The Committee structures will be discussed next week at Joint Leadership Work Group, including proposed structure from 2014 motions.

9. Next Meeting Date & Agenda Items- VOTE

The next Membership Committee Meeting is scheduled for Wednesday April 20th, 2016, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

10. Adjournment

- The Meeting was adjourned at 4:08 pm by Co-Chair Supanich.

PLWH Advocacy Group

HIV Health Services Planning Council

Roll Call: P=Present; A=Absent; E=Excused; L=Leave of Absence

Votes: Y=Yes; N=No; B=Abstain; R=Recused (deduct from quorum)

January 20th, 2016

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Wade Flores	E										
2.	Ron Hernandez	P										
4.	Bill Ledford	P										
5.	T.J. Lee	A										
6.	Ken Pearce	P										
7.	Stacia Scherich	A										
8.	Charles Siron (Co-Chair) Proxy: Chip Supanich	E										
9.	Michael Smithwick	P										
10.	Chip Supanich (Co-Chair)	P										

Ayes

--	--	--	--	--	--	--	--	--	--	--

Nayes										
Abstain										



HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, April 20th 2016
25 Van Ness, 8th Floor Conference Room
3:00 – 5:00 pm

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Draft Agenda

- | | |
|---|------------|
| 1. Introductions | Group 3:00 |
| 2. Review/Approve April 20 th 2016 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve January 20 th 2016 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:15 |
| 6. Overview of Merge Process | Group 3:20 |
| <i>The group will discuss the merge process to date.</i> | |
| 7. Review of Policies Passed – VOTE | Group 3:50 |
| <i>The group will go over the work accomplished by the Joint Leadership Work Group and Policy & Procedure Work Group, including approved bylaws and policies.</i> | |
| 8. Next Meeting Date & Agenda Items – VOTE | Group 4:55 |
| Parking Lot: | |
| 9. Adjournment | Group 5:00 |
-

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

MISSION STATEMENT

TO PROVIDE A MECHANISM TO ENSURE THE EMPOWERMENT AND PARTICIPATION OF PEOPLE LIVING WITH HIV, SO THAT THEY MAY MORE EFFECTIVELY ADVOCATE FOR THEIR INTERESTS AND NEEDS IN THE RYAN WHITE PLANNING PROCESS.

730 Polk Street, 3rd Floor, San Francisco, CA 94109

San Francisco Department of Public Health, AIDS Office
25 Von Ness Avenue, 5th floor, San Francisco, CA 94102

The meeting facility is handicap accessible. For information about MUNI accessible services, call 923-6142.

The following services are available when requested by Noon of the Friday before the Council meeting:

For American Sign Language interpreters, use of a reader during a meeting, contact (415) 674-4768.

For a large print copy of agenda or minutes in alternative formats, contact (415) 674-4768.

In order to accommodate persons with allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/index.aspx?page=4463>

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available on the Internet at <http://www.sfcarecouncil.org>

Hi everyone,

Please note that tomorrow's PLWH Advocacy Group has been **CANCELLED**.

The next meeting of this group will be on Wednesday, May 18th.

Apologies for the late notice!

From: Alexandra Cone

Sent: Friday, April 15, 2016 12:07 PM

Subject: Notice of PLWH Advocacy Group Meeting- Wednesday, April 20th

Dear PLWH Advocacy Group members,

Please RSVP your attendance to PCRSVP@shanti.org for the **PLWH Advocacy Group meeting on Wednesday, April 20th 2016**.

Please note the meeting will take place from **3:00-5:00 pm** at **25 Van Ness, 8th floor** conference room.

Thank you,
Ali

Ali Cone

Program Manager
San Francisco HIV Health Services Planning Council
730 Polk Street, 3rd Floor
San Francisco, CA 94109
Direct: 415.674.4751 Fax: 415.674.0373
www.sfcarecouncil.org

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, May 18th 2016
25 Van Ness, 3rd Floor Conference Room
3:00 – 5:00 pm

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Draft Agenda

- | | |
|---|--------------------|
| 1. Introductions | Group 3:00 |
| 2. Review/Approve May 18 th 2016 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Review/Approve January 20 th 2016 DRAFT Minutes – VOTE | Group 3:07 |
| 4. Announcements | Group 3:10 |
| 5. Public Comment | Group 3:15 |
| 6. Overview of Merge Process | Group 3:20 |
| <i>The group will discuss the merge process to date.</i> | |
| 7. Review of Policies Passed – VOTE | Group 3:40 |
| <i>The group will go over the work accomplished by the Joint Leadership Work Group and Policy & Procedure Work Group, including approved bylaws and policies.</i> | |
| 8. Integrated Plan Review – VOTE | Robert Whirry 4:00 |
| <i>The group will review the Integrated Plan and discuss EMA priorities.</i> | |
| 9. Next Meeting Date & Agenda Items – VOTE | Group 4:55 |
| Parking Lot: | |
| 10. Adjournment | Group 5:00 |
-

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HIV Health Services Planning Council
PLWH ADVOCACY GROUP
Wednesday, May 18th 2016
25 Van Ness, 3rd floor conference room
San Francisco, CA
3:00-5:00 pm

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Committee Members Present: Chuck Adams, Ron Hernandez, Ken Pearce, Mick Robinson, Charles Siron (Co-Chair), Chip Supanich (Co-Chair)

Committee Members Absent: Wade Flores [E], T.J. Lee [A], Stacia Scherich [A]

Others Present: Kevin Hutchcroft

Support Staff Present: Ali Cone, Liz Stumm

Draft Minutes

1. Introductions

The meeting was called to order at pm 3:09 by Co-Chair Siron. Everyone introduced themselves and quorum was established.

2. Review /Approve May 18th 2016 DRAFT Agenda – VOTE

The May 18th 2016 DRAFT Agenda was reviewed and approved by consensus.

3. Review /Approve January 20th 2016 DRAFT Minutes – VOTE

The January 20th 2016 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CM Miller announced that he is looking for employment and if anyone on the Council has any leads he would greatly appreciate it.
- CM Siron announced that we have unfortunately Council Member Bill Ledford has passed away.

5. Public Comment

- None.

6. Overview of Merge Process

- The group discussed the merge process to date.
- Kevin Hutchcroft announced that a lot of policy and procedures have been passed, with only a few issues remaining. A merged Council culture is being created, people are getting to know each other.
- CM Pearce noted that there has been agreement from both Councils about policies that were once a concern for Council members. There is a spirit in compromise, no votes have been split between Prevention and Care lines. He noted that he would like PLWH Prevention members to be invited to attend this group.
- The group discussed the Joint Leadership workgroup's decision to have members from Care and Prevention pair up to mentors to each other.
- Co-Chair Siron noted at the first joint merged meeting there will be trainings provided.
- CM Pearce requested a roster of the new merged Council members.

- CS Cone encourages those that are interested to attend the Joint Leadership workgroup. The next meeting will be on May 26th from 4-6 at 25 Van Ness on the 3rd floor. The group will discuss upcoming trainings and the mentoring program.

7. Review of Policies Passed - VOTE

- The group reviewed the work accomplished by the Joint Leadership Work Group and Policy and Procedure Work Group, including approved bylaws and policies.
- Roberts's Rules: The group adopted language from the Prevention policy which is implicitly approving the democratic rules of order. It is a modified version of Robert's Rules with virtually no change.
- Meeting Attendance: The policy is the same, Council members have to make 2/3 of meetings in a 3 month period.
- Appointed seats: P&P has not discussed that some appointed seats are retiring. Prevention has had alternates in the past, but they are no longer an option for appointed seats.
- Co-Chair Supanich will check in with LTCC about getting a representative for the Council.
- Committee Descriptions: PLWH and Steering will not count as a home committee. Ad-hoc groups will be voluntary. The policy stands that work groups will determine their own membership and voting structure.
- The group requested clarification at the next P&P meeting about if all members could go to all meetings and vote except for ad-hoc workgroups.
- **MOTION: CM Miller moved to recommended to change the language in the Committee voting structure policy to "any standing" committee meeting. Work groups will determine their own rules for voting upon their initial meeting.**
- The group discussed having name plates at full Council meetings to identify Council member's agency affiliations.
- CM Miller expressed his concern about the Council's membership size. He feels that 40 is too small of a number.

8. Integrated Plan Review - VOTE

- The group reviewed the Integrated Plan and discussed the EMA's priorities.
- Robert Whirry introduced himself and explained the work completed by the Integrated Plan Work Group. Prevention and Care will be incorporated into the same plan. Engaged in a process of gathering information, reaching out to groups to gain suggestions about what should be added to the plan. The consultants are meeting with 8 different groups (HIV and Aging group, 50+ group, San Mateo provider group, Freedom Friday African American group, SF Trans Advisory group, PLWH Advocacy group, Marin town hall meeting, and a Ward 86 provider meeting).
- The consultants will pull out the new ideas from these groups and on June 8th the work group will have a retreat to draft a set of goals and objectives for the plan.
- CM Miller suggested mental health as a focus, because it touches on all ages and demographics. Having a mental health issue makes it harder for people to stay on medication.
- Long term survivors and mental health- no research. Need to be ahead of the curve. Look at emerging trends.
- Increased use of hospice without the support of families- look at that now.
- Co-Chair Supanich noted that mental health should be woven into primary care, in order to catch people before they fall.
- PrEP: CM Miller noted that there is a correlation between PrEP and an increase in STI's. There are people who took PrEP and were irresponsible with their sexual health and substance use.
- CM Adams noted that there is no condom use in this city. The culture of asking about HIV status has changed.

- CM Pearce noted that the only data for PrEP comes from city clinics, but there is no data for private physicians. This is an area where we could use more data.
- Kevin Hutchcroft noted that the Front Line Organizing Group has a training tomorrow that addresses the 5 steps to identify people who have fallen out of care.
- CM Robinson noted that mental health and peer support programs are very helpful for clinical teams.

9. Next Meeting Date & Agenda Items- VOTE

The next Membership Committee Meeting is scheduled for Wednesday June 15th 2016, 25 Van Ness, 3rd Floor Conference Room, SF CA from 3-5 pm.

10. Adjournment

- The Meeting was adjourned at 4:57 pm by Co-Chair Supanich.

PLWH Advocacy Group

HIV Health Services Planning Council

Roll Call: P=Present; A=Absent; E=Excused; L=Leave of Absence

Votes: Y=Yes; N=No; B=Abstain; R=Recused (deduct from quorum)

May 18th, 2016

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Wade Flores	E																		
2.	Ron Hernandez	P																		
3.	T.J. Lee	A																		
4.	Matthew Miller	P																		
5.	Ken Pearce	P																		
6.	Mick Robinson	P																		
7.	Stacia Scherich	A																		
8.	Charles Siron (Co-Chair)	P																		
9.	Chip Supanich (Co-Chair)	P																		

Ayes																				
Nayes																				
Abstain																				

